

CWNA

Board Meeting Minutes – September 22, 2016

1. Chad called the meeting to order at 6:05PM. Chad informed the group that Jane Raleigh/Secretary had resigned effective immediately due to other commitments, and asked Lisa Mushel to step in to take meeting minutes.

2. Self Introduction of Members and Guests. Attendees included Chad Sage, Joe Richie, Nathan Moses, Ron Weber, Jeanne Berry, Bob Brell, Alexis Scharff, Tracy Pfiffner, Perry Brooks, Glen Grochowski, and Lisa Mushel. Ken Schofield was here for introductions and through the intro of the Land Use committee report.

3. We reviewed meeting minutes from June 22, 2016: Changes suggested were:
 - a. Bob suggested on pg 2 – add “see attached Exhibit A”
 - b. Bob suggested on pg 3 under Bend/Park District, subdivision should be Sunrise Village
 - c. Joe suggested under the old business topic of our forum, we add in that it was his responsibility to add in finding out who else was holding the new candidate forum events.

Joe motioned to approve as amended, seconded by Jeanne, all in favor. A subsequent discussion was held concerning whether to include the recorder of the minutes and we agreed to include the name of the preparer for each meeting minutes.

4. We reviewed meeting minutes from July 18, 2016: Changes suggested were
 - a. Bob suggested we include board coordinators – Insert Bob B and Ron W.
 - b. Bob suggested on pg 2 – add “see attached Exhibit A” to the Land Use committee report
 - c. Under New Business item 3, add that the Westside Coalition is addressing the noise ordinance before the planning commission and neighborhood coalitions.
 - d. Add meeting notes prepared by (Joe Richie? Jane Raleigh?)
 - e. Joe submitted to the group that in order to be most effective with our time at future meetings, we should focus on the business at hand, not allowing for outside comments that are unrelated to actual CWNA business.

Motion to approve as amended by Joe, seconded by Alexis, all in favor.

5. Committee Reports.

- a. Land Use Development: First Bob wanted to recognize and thank Ken Schofield for his contributions on the committee, and informed the group Ken was resigning his position due to moving from the area. Ken was attempting to recruit someone from the Reserve as his replacement. Bob then asked that we include his Board report dated September 21 via email in our record for this meeting. (included as Attachment A.)

- b. Membership and E-communications, Tracy Pfiffner, Committee Head – Tracy is feeling overwhelmed with the amount of work for which she feels she is responsible and suggested we consider dividing up responsibilities or creating a more official back-up for her. The group held a discussion on the needs, deciding Lisa would assist Tracy going forward. Joe graciously stepped up to help with Secretary/Meeting Minutes functions for future meetings in order to further divide up responsibilities. Chad Sage made a motion, seconded by Bob Brell to nominate Joe Richie to the Secretary position. The group further discussed the needs for adding new board members, and reaching out to people in the future with specific interests in this area. Further we discussed the need to get a communications plan on track with monthly distribution of a newsletter. Bob then raised questions as to membership count, stating in November 2014 we had 716 members from 416 homes, and since then we added about 75 from the forum event, plus additional members have signed up. He estimated we are close to 850 members. The group agreed that we should include a blurb about our membership growth in our next newsletter. Tracy to follow-up with Shane on the current numbers and report at our next meeting.

- c. Transportation & Traffic Safety, Westside Transportation Study, Jeanne Berry, Committee – Jeanne submitted three documents for the record, and overviewed these for the board:
 1. West 14th Street Improvements (staff recommended proceeding with conceptual design and 30% plan development from Simpson to Galveston). Funds for this

project became available because of the costs for Reed Market coming in below expected, resulting in a surplus of about \$4m.

2. Traffic Safety Advisory Committee Meeting Agenda from 9/15/2016 noting updates were given on 14th St/Galveston, Bend Open Streets, and the UGB Remand (reference www.bendoregon.gov/bendugb for the full update. Next TSAC meeting 12/15/2016.
3. Memorandum from Rory Rowan to TSAC re: Citywide Projects Update, noting several projects moving into ODOT's projects list, including Mt. WA Curve Warning Signs, Brosterhous roadside safety for RR undercrossing, and Greenwood crossings at 4th and 6th Streets.

Jeanne mentioned that a date had not been established as of yet, but they were planning an Open House in Fall of 2016. Discussion from the board included comments from the group about the variance the Marriott had obtained at the roundabout at Chandler.

- d. Finance, Alexis Scharff, Treasurer. Alexis summarized the status of our current budget and stated we had done well with spending funds as needed for certain items (brochures, website updates and directional sandwich boards.) We have \$2588 for this next year, and she suggested we would need the funds for our annual meeting. Lisa asked if the brochures had been printed, and there was some uncertainty. Lisa will follow up with Premier Printing. Chad to check in with Ann this week as to status of grant application.
- e. NART (Neighborhood Association Round Table) – No report, no new news.
- f. BMPRD (Bend Parks & Recreation), Glen Grochowski reported that OR Parks & Rec had their meeting two weeks ago. The primary topic was the crossing for Scenic Waterway, and Glen stated there is widespread community interest in this project, as those from the eastside want access to the area and the crossing would allow them to not need to drive around. There will be a meeting on 9/28/2016 at the BMPRD HQ to talk about the potential of a new westside recreation center. The board agreed it would be important to include something about this project in our next newsletter. We discussed impacts to the CWNA community, both residential and commercial.

OLD BUSINESS

1. City Wide Activities – we thought we could connect/link to city website, we need to confirm this is available. Chad to follow-up.
2. No new news at this time on the development going in next to Braeburn.
3. Summit West – currently no rules governing a take-over, we should just reach out to whoever is considered “head” of that organization. We held a discussion about whether this is the best time in which to tackle this merger, and how would we take on this initiative. We further discussed whether this would be a good addition to the group, and whether there would be additional people who could participate on our board. Chad Sage was going to check with Sally Russell regarding if the City had any plans to expand Summit West NA with the approved UGB expansion and if there are any rules about NAs merging.

NEW BUSINESS

1. Bob stated he had met with Hans van den Houten from Tetherow concerning the potential future roundabout at Century and Bachelor View/Tetherow entrances. Tetherow seems amenable to assisting with access to land in that vicinity for creation of the roundabout.
2. We discussed potential dates for our annual meeting, arriving on October 26th as the best possible option from 5:30-8:30. Nathan will check for available space/times for that week for us at the new campus in order to expose more of our residents to the new site.
3. Chad solicited input from the group as to a potential representative for Position #6 – the Parks at Broken Top.
4. Bob attended the 1st of 2 meetings sponsored by the Chamber of Commerce/City Club and Bend 2030 talking about a potential change in how the Mayor role is elected in Bend. Discussion included changing from an at-large to a ward district or a combination of the two. Next matter to address is compensation, and finally whether or not the role should be elected by the people. Approximately 70 people attended and he estimated about 60 of the represented the eastside, with a large number of them stating they felt disenfranchised.

5. There is an important meeting to be held October 18th from 5-7PM at OSU discussing the longer term development for OSU. Need to include this in newsletter, and the consensus was that it would be great to have as many people as possible attend.
6. The board then discussed traffic matters on Century Drive, discussing primarily the safety concerns resulting from Bus Stops, the Cascade Disposal pick-up service and Construction issues that is making this a safety hazard, especially with the higher speed limit. Jeanne is to discuss these issues with her team members on the two Transportation teams where she represents CWNA.

Chad moved and Joe seconded to adjourn the meeting at 8:05PM.

Respectfully submitted,

Lisa Mushel