

CWNA Annual Membership and Election Meeting Minutes

Wednesday October 8, 2014

The Lodge @ Sunrise Village

The CWNA Board meeting was held on Wednesday, October 8, 2014 at The Lodge at Sunrise Village. Board Co-Chair, Bob Brell, called the meeting to order at 6:50pm. A quorum for a General Meeting was confirmed which requires a minimum of ten (10) members present.

Board Members Present:

Bob Brell, Co-Chair, Land Use Committee Head, Member E-Communications

Pam Sullivan, Co-Chair, NART Representative

Summer Oman, Secretary

Jeanne Berry, Treasurer

Tracy Pfiffner, Director

Glen & Cynthia Brown-Grochowski, Co-Directors, BPRD Liaisons

Judy McKrell, Membership Committee Head

Board Coordinators Present: **Ron Webber**

Committee Heads Present: **None**

Other CWNA Members: **Seventeen (27) members and non-members (including 2 city officials) were in attendance**

Board Meeting Minute Acronyms

BPRD – Bend Parks and Recreation District

BDC – Bend Development Code

CEAC – Campus Expansion Advisory Committee

CMSTF – Cascade Middle School Crosswalk Task Force

COB – City of Bend

CWNA – Cascade West Neighborhood Association

CWNA BOD – CWNA Board of Directors

LUBA – Land use Board of Appeal

NA – Neighborhood Association(s)

NART – Neighborhood Associations Roundtable

OSU-C – Oregon State University Cascades

TSAC – City of Bend Traffic Safety Advisory Committee

Approval of Minutes

A motion was made by Summer Oman, seconded and carried unanimously to approve the minutes from the CWNA September 10, 2014 Board Meeting.

Introduction of the CWNA Board of Directors and Guests

Bob Brell introduced the CWNA Board of Directors, Board Coordinators, Committee Chairs and Website Manager briefly explaining their duties and responsibilities and thanked each for their service to CWNA. Brell acknowledged and thanked those in attendance who were non-CWNA guests and continued by thanking Sunrise Village for their use of the Lodge for the annual meeting and Mt. Bachelor Village and General Manager Diane Wilcox for continued use of the Fireside Room for our quarterly board meetings.

Speakers

Bob Brell introduced the evening's guest speakers who included Eric King, Bend's City Manager, Jon Skidmore, Assistant City Manager and Nick Arnis, Growth Management Development Manager. Topics included major city projects that directly affect the Westside, including the sewer and water infrastructure projects, the Colorado Dam Safe Passage project and Simpson Pavilion as well as the Land use and Transportation Plan for the Central Westside of Bend. Following the presentation the speakers took questions from the audience.

Committee Reports

1. **Annual Report from the Chair** – Co-Chair Pam Sullivan reviewed the CWNA accomplishments over the course of the last twelve (12) months which included the following:

a. **General Membership Meeting 2013** – Last fall CWNA sponsored a well-attended General Membership Meeting where Sally Russel, City Councilor and Jon Skidmore, Asst. City Manager spoke on city issues and Steve Jorgensen, Planning Manager, Bend Parks & Rec shared insight on BPRD in our neighborhood.

b. **Noxious Weed Eradication** – Tina Burnside led CWNA in the participation of a state-wide noxious weed eradication community event, "Let's Pull Together"

c. **OSU Public Forum** – CWNA sponsored a well-attended public forum at Touchmark for CWNA members and others to hear speakers from OSU-Cascades and the City of Bend speak about plans for the new 4-year OSU-Cascades campus on the Westside.

d. **OSU-Cascades CEAC** – CWNA members served on the OSU-Cascades Campus Expansion Advisory Committee

e. **OSU-Cascades Task Forces** – CWNA solicited volunteers from our members to serve on several key OSU-Cascades task forces to include Livability, Transportation/Parking, Sustainability and Housing among others. After researching best practices from comparable institutions from across the U.S., the Livability TF as an example made over ninety (90) recommendations to the CEAC of which OSU-Cascades plans to formally adopt seventy-one (71). Many of those not adopted are still under consideration with some waiting for city staff to be able to fully participate. This process first started in late October 2013 just eleven (11) months ago. The progress to date is remarkable. CWNA members were recognized for their invaluable time devoted to this process including, but not limited to the following: Joe Richie, Ken Schofield, John Cushing, Jane Raleigh, David Light, Leslie Weaver, Steve Jorgensen, Patty McIntosh, Stan Michota and Bob Brell. Bob Sanders and Steve Schrank were also recognized.

2. **Finance** - Treasurer, Jeanne Berry – Our 2013-14 allotted budget was \$2,272 and the 2014-2015 allotted budget is \$2,266, representing 2,211 tax lots. To date \$1590.27 has been spent on the printing and mailing of the General Membership Meeting invitations and enrollment forms and \$180.00 on website maintenance. \$495.73 remains to cover costs associated with the annual meeting and other communication through June 2015.

3. **Membership** –Bob Brell reported that CWNA membership is up from the previous year's annual meeting by about 45, now totaling approximately 720 members.

4. **Land Use** - Committee Head, Bob Brell reported on CWNA's involvement in a number of land use development applications ranging from several Code revisions/updates, the Athletic Club of Bend curb cut on Century Drive, the Mt. Bachelor Village/Brooks Resources "Brown Book" application and the OSU-Cascades Site Plan Application and appeals, among others. For anyone who hasn't involved themselves with land use, this is a tough area for Neighborhood Associations and practically requires a law degree to understand and keep up with the ever-changing Code as well as the applicant's attorneys. While we do what we can, ultimately we feel that we just don't have the time and resources to adequately represent our members and we believe that's a shortcoming in the overall process.

New Business

1. **CWNA Board of Directors Election** - Bob Brell informed all that the CWNA Board positions are for 2-year terms with the even-number positions up for nomination this year. Brell acknowledged several former board members for their time and commitment to CWNA, including Jim Gattey, Hans van den Houten and Judy McKrell. Brell moved that the Board declare a vacancy in Ward #7 representing Commercial Zones in the person of Deb Brewer due to absence under Article V, Section 5 of the CWNA Bylaws. The motion was seconded and carried unanimously.

Brell nominated Summer Oman (incumbent) for Ward #2 representing Braeburn, Westbrook Meadows, Cascade Village and Mountain Gate; Glen & Cynthia Brown-Grochowski (incumbents) for Ward #4 representing First on the Hill, West Ridge, Sagewood, and The Village at Southern Crossing; Jane Raleigh (incumbent) for Ward #6 representing The Parks and Jeanne Berry (incumbent) for Member-at-Large Position #10. Brell asked for any other nominations and pointed out that Board positions for Ward #7 representing Commercial Zones, and Member-at-Large Positions #8, 9 and 11 were open. There being no additional names placed in nomination from the floor, nominations were closed. Brell moved that the nominations of Oman-Ward #2, Brown-Grochowski-Ward #4, Raleigh-Ward #6 and Berry-Member-at-Large #10 be elected to the CWNA Board. The motion was seconded and carried unanimously.

2. **Noxious Weeds Announcement** – Summer Oman, on behalf of Tina Burnside asked members to please pull weeds this fall before the seeds set and become a bigger springtime clean-up effort.

With no further business to conduct, a motion was made by Bob Brell and seconded to adjourn the meeting at 8:23pm.

Prepared and submitted by Summer Oman, Secretary.