

CWNA Board Meeting Minutes
Wednesday, August 5, 2015
Broken Top Board Room

The CWNA Board meeting was held on Wednesday, August 5, 2015 at the Broken Top Board Room. Board Co-Chair, Bob Brell, called the meeting to order at 7:00pm. Seven (7) board members were present, therefore establishing a quorum (minimum of four (4) members required).

Board Members Present: **Bob Brell**, Co-Chair, Land Use Development
 Summer Oman, Secretary
 Jeannie Berry, Co-Chair, Treasurer, TSAC
 Tracy Pfiffner, E-Communications
 Glen Grochowski, BPRD Liaison
 Chad Sage
 Jane Raleigh

Board Coordinators Present: **Rob Webber**, representing Broken Top

Committee Heads Present: None

Other CWNA Members: Four CWNA non-board members were in attendance

Guests: Two guests were in attendance

Board Meeting Minute Acronyms

BPRD – Bend Parks and Recreation District
BDC – Bend Development Code
CEAC – Campus Expansion Advisory Committee
CMSCTF – Cascade Middle School Crosswalk Task Force
COB – City of Bend
CWNA – Cascade West Neighborhood Association
CWNA BOD – CWNA Board of Directors
LUBA – Land use Board of Appeal
NA – Neighborhood Association(s)
NART – Neighborhood Associations Roundtable
OSU-C – Oregon State University Cascades
TSAC – City of Bend Traffic Safety Advisory Committee
UGB – Urban Growth Boundary

Approval of Minutes

The Board received and reviewed the minutes from the CWNA May 13, 2015 Board Meeting.

A motion was made by Bob Brell, seconded and carried unanimously to approve the CWNA Board Meeting Minutes from May 13, 2015, as prepared by Summer Oman.

Board Resignation/Board Nomination

1. Jeanne Berry resigned from the Member-at-Large Position #10
2. Jeanne Berry was nominated and elected to the Ward #5 (Broken Top, The Reserve at Broken Top) Position
3. There was a motion by Brell to elect Jeanne Berry to co-chair the CWNA alongside Bob Brell. The motion was seconded and approved.

Committee Reports

1. **Membership** – Committee Head, position open, CWNA membership number sits at 752 members.
2. **TSAC** - TSAC Representative, Jeanne Berry, spoke of the “No Parking” signs to be installed along the south side of SW Chandler Avenue from Mt Washington Drive to SW Century Drive.
3. **Land Use** - Committee Head, Bob Brell prepared a report that was sent to the board; see attached. (Exhibit A) The UGB Expansion was discussed.
4. **Website/Membership Data Base** – Committee Head, Julie Austin, not present, no report given.
5. **Noxious Weed Eradication** - Committee Head, Tina Burnside, not present. Bob reported that Tina took part in the “Let’s Pull Together” noxious weed pull event this summer.
6. **Finance** - Treasurer, Jeanne Berry reported that our new fiscal year 7/1/15-6/30/16 budget is \$2,448.00.
7. **BMPRD CWNA Liaison**, Glen Grochowski reported on the status of the Deschutes River Trail Crossing South UGB project. The BPRD Board have future meetings scheduled for September 1st and October 6th. He also reported no further information on the paving of Haul Road Trail and that negotiations are underway for easements for trail access to the Alpine Trailhead
8. **Central Westside Transportation Study**, Jeanne Berry, Committee Member, reported that three (3) scenarios were proposed for the public at large to vote and comment on. The results will be reviewed in early September with the next CAC meeting scheduled

for September 10th. The CAC meetings are open to public attendance. For more information, check out the COB website [here](#).

9. **Member E-Communications** – Tracy Fox issued CWNA’s first newsletter in the updated format. Members should look for continued refinement in upcoming issues.

New Business

1. **OSU-Cascades 4-Year University Application Status (All)** –LUBA ruled on June 8th to uphold the previous decisions of Bend City Council and a COB appointed hearings officer approval of the site plan for OSU-Cascades’ 10-acre campus. The university has moved forward with site work despite Truth In Site (TIS) filing an appeal to the Oregon Court of Appeals.
2. **Athletic Club of Bend (ACB) Entrance (Brell)** – Bob Brell recapped the approval of the new driveway onto the ACB from Century drive and the actions that CWNA took in objecting to this project. Completion of the new entrance is expected in the upcoming weeks.
3. **Cascade Lakes Sign Area (Brell)** – Bob Brell informed the board that the property in question belongs to the COB and that parking on an easement is a permitted use despite many complaints have been made and brought before the COB regarding the location turning into a parking and car sale lot. The city will be taking steps by installing ‘No Commercial Activity’ and ‘No Overnight Parking’ signs from Belay to Elder Ridge Street in an effort to eliminate car sales, food trucks and other such uses. The site will be patrolled by the police chief.
4. **CWNA Annual General Membership Meeting & Election – October 14th, 2015 (All)** – The idea of hosting a Forum with OSU-C discussing their vision moving forward was discussed. Brell to get in contact to try and procure an OSU-C representative to speak at the event.
5. **Board Member Openings (All)** – Multiple Member-at-Large positions and Ward 7 (Commercial Zones) are vacant. Bob Brell has reached out to OSU-C and invited them to become CWNA members and possibly filling the Ward 7 position.

With no further business brought before the Board, a motion was made by Chad Sage and seconded to adjourn the meeting at 9:14pm.

Prepared and submitted by Summer Oman, Secretary.

Land Use Development Committee Report – August 2015

OSU-CASCADES 10.44 ACRE DEVELOPMENT APPLICATION. Project # PZ 14-0210. Several important milestones on the 10-acre site have occurred within the past month or so to include:

1. 10-Acre Site Application — PZ 14-0210. The State of Oregon Land Use Board of Appeals (LUBA) on June 8, 2015 upheld the City of Bends' City Council decision, which approved the OSU-Cascades Application. On July 17 Truth in Site submitted an initial filing appealing the LUBA decision to the State of Oregon Court of Appeals. **Arguments with the Court are scheduled for August 26 by Truth in Site, OSU-Cascades, and the City of Bend.**
 2. Site Development—construction began without any fanfare on OSU-Cascades' west-side campus off SW Century Drive and Chandler Avenue. The site has been prepared for infrastructure and buildings. As of July 24, the applications for infrastructure (utility trenches, roads, etc.) and the three buildings that make up the initial stage had not been approved by the City of Bend and activity was at a near standstill at the site. It is expected the permits will be approved any day now with the University's expectations to see buildings rise on the site sometime this fall.
 3. Oregon Public Broadcasting. On July 14, 2015 OPB taped its "Think out Loud" radio talk show to a standing room audience at the Riverhouse. Moderated by Dave Miller, the first hour of the show was about how the 4-year University will benefit Central Oregon. The second hour was about the disputed location. You can hear the two segments here:
<http://www.opb.org/thinkoutloud/segment/a-conversation-about-osu-cascades-in-bend/#http://www.opb.org/thinkoutloud/segment/a-conversation-about-osu-cascades-in-bend/>
- And fill out OBP's Questionnaire—What do you think of OSU's plans for Bend at <https://www.publicinsightnetwork.org/source/en/OPB/insight/7bb1667e1e9f/what-do-you-think-of-osus-plans-for-bend>
4. Truth in Site—For the University & Against the Location. Truth in Site is a grass roots organization giving voice to those with questions and concerns over the proposed site, and contending the campus will overrun an already congested part of the city, and is conducting an online survey through August 7th, to give all Central Oregonians a chance to voice their opinions about the OSU-Cascades campus. To take the survey, there is a link on The Truth in Site homepage at <http://www.truthinsite.com> or go to <https://www.surveymonkey.com/s/TRUTH4CO>
 5. Now for Bend. Now for Bend, a group initiated and funded by two individuals and subsequently supported by several local organizations to include Bend Chamber of Commerce and Bend 2030 among others. They published results from a survey conducted by GS Strategy Group, Boise ID which showed 59% of Bend residents favor the expansion of OSU-Cascades on the west side of Bend (the specific site was not identified). Unfortunately, the survey did not numerically reveal how many of the 300 adults surveyed lived within 1 mile and 1-2 miles from the "west side" of Bend which clouds the survey's conclusions.

CENTRAL WESTSIDE PLAN. Bend's Central Westside is rapidly changing with new residential development, schools, and parks. To prepare for these investments, the City of Bend is developing a transportation and land use strategy for this area. Initiated in 2014, the City will work closely with community members to develop a shared vision for the future of Bend's Central Westside neighborhoods and explore different ways that land use and transportation decisions could shape these neighborhoods. In the end, the project will identify a preferred land use plan and set transportation investments that support creating vibrant and sustainable communities. The plan's development is funded by a \$257,500 transportation growth management grant from the State of Oregon and \$25,000 each from the City of Bend, Bend Parks and Recreation District, OSU-Cascades, and Deschutes County.

The City and the Oregon Department of Transportation (ODOT) recognize and appreciate that community participation and input are critical to the successful creation of a vision for the Central Westside of Bend. In addition to this report, the City, ODOT, and the consultant team have developed and will continue to develop a robust public involvement plan. Public engagement efforts include a 23-member CAC (Citizens Advisory Committee) appointed by the City Council, an interested parties contact list, a project website and public events to provide input to the Project Management Team and keep community members apprised. Jeanne Berry, CWNA Board Member, is a member of the 23-member CAC.

Recently, the CAC, the consultants, and City-staff developed three land use scenarios. All three call for taller, more urban developments along SW Century Drive and in the industrial areas north of SW Colorado Avenue. All three scenarios are on the city's website, where an interactive tool allows residents to explore, study and vote on their preferred plan. CWNA members are encouraged to participate; this is in your backyard. Go to <http://www.bendoregon.gov/westsideplan> OR as an alternative to going to the City's website to fill out the questionnaire, you can visit Starbuck's on Century Drive across the parking lot from Safeway and use the Kiosk inside. It is an electronic self-service anonymous way to take the survey and let your voice be heard.

After the community has time to vet the proposals, the "advisors" will reconvene in September to discuss. The next Central Westside Plan CAC Meeting is scheduled for September 10, 2015 at the Bend Park and Recreation District Riverbend Community Room, 799 SW Columbia Street, 5:30 to 7:30 PM. Prior to the meeting, the agenda will be made available for review on the city website <http://www.bendoregon.gov/westsideplan>

BEND URBAN GROWTH BOUNDARY PROJECT. The City of Bend has entered the next phase of its UGB expansion to chart a path for Bend's future growth. The UGB is a line on the City's General Plan map that identifies Bend's urban land. This land is intended to represent an estimated 20-year supply of land for employment, housing and other urban uses. The community has had and will continue to have an opportunity to help shape the plan for future growth that reflects the community's values and meets state planning requirements. Work on setting a new boundary is paused this summer as city staff and consultants work on testing out how different expansion plans affect infrastructure, such as roads, sewers. In the fall, the city will begin holding meetings to narrow down on a single new boundary.

DEVELOPMENT CODE AMENDMENTS. PZ 15-0560. The City of Bend issued a NOTICE OF PUBLIC HEARING on June 15, 2015 regarding proposed Development Code Amendments to Chapters 1.2, 1.3, 2.1, 2.3, 3.2, 3.3, 3.4, 3.6, 4. 1 and 4.2 of the Development Code. The project number is designated PZ-15-0560. The proposal amends Chapter 1.2 Definitions and 1.3 Enforcement and repeals 4.2 in its entirety and proposes a new 4.2 Minimum Developments Standards Review, Site Plan Review, and Design Review. The amendments also propose changes to the residential compatibility standards, the Mixed Riverfront District (MR) building height standard, fence and wall requirements, duplex and triplex lawn and patio requirements and adds a definition for tasting rooms. There are also several minor amendments that provide consistent terminology and clarify code text throughout the Code. The Notice pointed to a Planning Commission hearing on July 13, 2015 and a City Council hearing on August 19, 2015.

CWNA responded to the Notice and 1) submitted comments ranging from suggesting definitions be added for College, University and Residential Compatibility along with other suggestions and objected to the proposed changes in their entirety to Chapter 2.1 Residential Districts. 2.1.300 G. Residential Compatibility Standards and 2) provided testimony at the Planning Commission Meeting on July 13. The Planning Commission at the recommendation of staff agreed to form a working group to seek alternatives to the proposed Residential Compatibility language; the group met on July 24 and will meet again during the week of July 27. The Planning Commission also decided to reopen the Public Hearing at its August 10 meeting to hear additional testimony and feedback from the working group.

In the absence of advocates representing property owners regarding residential compatibility, CWNA has taken the lead after speaking with property owners in Sunrise Village, Braeburn, and on Bachelor View Road to speak on their behalf.

All persons wishing to be heard are invited to attend:

Planning Commission Meeting on August 10th at 5:30 in City Council Chambers

&

The City Council Meeting on August 19th at 7 PM also in Council Chambers at 710 NW Wall Street.

Written comments may be submitted to Pauline Hardie, Senior Code Planner, Community Services Division, 710 NW Wall Street, Bend, OR 97701 or via email to phardie@bendoregon.gov. To access ePlans, go to the City of Bend

Website at www.bendoregon.gov. From the ONLINE SERVICES menu at the top of the webpage, select ePlans (Public Viewer), and then enter PZ-15-0560 in the eplans search bar. Questions may also be directed to Pauline Hardie at [541-693-2153](tel:541-693-2153).

COMMUNITY DEVELOPMENT. Welcome back construction! This last year the city saw a substantial increase in development interest and construction in Bend. As a result, the Bend Community Development Department (CDD) is temporarily unable to maintain typical review times with the growing permit demand. Construction activity was steady through the spring and the city experienced a fast start to the summer construction season, as evidenced by the high volume of permits that have been submitted. Permit intake continues to outpace the number of permits issued per week, resulting in increased processing times.

Current average building permit turnaround times and number of permits (as of 7/6/15):

Residential applications:

- Average days to issuance: 39 calendar days from submittal.
- 300 applications are currently “in review.”

Commercial/Industrial:

- Average days to issuance: 36 calendar days from submittal.
- 94 applications are currently “in review.”

Miscellaneous permits:

- Average days to issuance: 17 calendar days from submittal.
- 185 applications are currently “in review.”

Note: that the issuance time period includes not only staff review time, but applicant response time as well.

In addition to building permit issuance, Private Development Engineering and Planning are also experiencing increased permit activity that has also led to increased permit turnaround times in those divisions. In conjunction with increased permit activity, the permit center is experiencing a high volume of walk-in counter activity, general inquires and phone calls. The combined demand is creating a significant amount of activity for the Community Development Department.

Anyone needing additional information should go to the city’s website at www.bendoregon.gov. If anyone has any questions contact Craig Chenoweth at [\(541\) 388-563](tel:541388563) or cchenoweth@bendoregon.gov.

Bob Brell
CWNA
Land Use Development Committee Head.