

**Minutes of the CWNA Board of Directors
September 14, 2011**

The Regular Monthly Meeting of the CWNA Board of Directors was called to Order by its Chair, Bob Brell at 7:10 P.M. A quorum, the majority of the currently elected Board Members, which numbers eight, was present: Bob Brell, Jim Gattey, Shauna Haley, Judy McKrell, Nancy McCullough, Bill Padgham, and Stephanie Uetrecht. Ron Webber, CWNA Coordinator for the Broken Top Homeowners Association was also present.

Minutes of the June 8, 2011 meeting of the Board were approved unanimously following a motion made by Bob Brell, seconded by Nancy McCullough.

Board Meeting Minutes Acronyms

BPRD – Bend Parks and Recreation District
CMSCTF – Cascade Middle School Crosswalk Task Force
COB – City of Bend
CWNA – Century West Neighborhood Association
CWNA BOD – CWNA Board of Directors
NA – Neighborhood Association(s)
NART – Neighborhood Associations Roundtable
ONA – City of Bend Office of Neighborhood Associations
TSAC – City of Bend Traffic Safety Advisory Committee

Committee Reports:

CMSCTF: Padgham, Chair, reported that the Century Driver Corridor project is a subject of ongoing discussions. Pedestrian and vehicle traffic at the school has improved recently.

Finance: McCullough reported that \$49.63 has been spent out of the 2011-2012 fiscal year budget beginning July 1, 2011 of \$2,284. The CWNA mailer for the Annual membership & Election Meeting is expected to be approximately \$1,300.

Membership: McKrell reported that membership counts are at approximately 555 total members.

Land Use Planning Committee: Brell submitted the Committee report. A question about the Westside Framework Plan was raised by McCullough.

Transportation and Traffic Safety Committee: Gattey submitted the report.

NART: Gattey plans to attend the next NART meeting scheduled for Thursday September 15, 2011.

BPRD: No report.

Noxious Weed Committee: No report.

Old Business:

Open Board Positions: Brell reported open board positions include Ward 2, 4 & 7. There is potential interest in Ward 2 to fill the position.

Annual Meeting: Plans for the October 12, 2011 General Meeting were discussed. Meeting to be located at the Sunrise Village Club House. City of Bend councilor Mark Capell and City of Bend Engineer Tom Hickmann will speak about the SWP (Surface Water Improvement Project). Also speaking is Police Chief, Jeff Sales discussing his law enforcement philosophy.

Annual Board Member Elections: Nominations for odd numbered board positions will be taken from the floor. Ward #1 (Sunrise Village, Bachelor View Rd). Incumbent-Padgham; Ward #3 (Mt Bachelor Village, Touchmark) Incumbent-McCullough; Ward #5 (Broken Top, The Reserver at Broken Top) Gattey-Incumbent; Ward #7 (Commercial Zones) Incumbent-Open; Ward #9 (Member-at-Large) Incumbent-Delmar & Shauna Haley); Ward # 11 (Member-at-Large) Incumbent-Richard Ray. Nominations will also be taken for Ward #2 (Braeburn, Cascade Village, Mountain Gate, Westbrook Meadows) and Ward #4 (First on the Hill, Westridge, Sagewood) both of which are currently open.

CWNA Bylaws. Gattey stated the new proposed CWNA bylaws will be finished in time for the Annual Meeting on October 12, 2011. Gattey asked for guidance on the number of Board positions going forward relative to staying with 11 or reducing the number to 7. A motion was made by Brell and seconded by Gattey to continue with the current count of 11 board members. The motion passed with 6 in favor and one abstain. Gattey further stated the new CWNA proposed bylaws will be consistent with the new COB code covering Neighborhood Associations currently before the Council.

CWNA Membership Survey: Brell reported the Membership Survey sent to all CWNA members on September 9, 2011 is available to members now online. Members have until September 30, 2011 to complete the survey. To date, 34 surveys were completed.

New Business:

Website and Database: Brell proposed contracting with Julie Austin to maintain our website and database on a contract basis at her rate of \$60/hour. This fee would be billed annually at an approximate cost of \$360/year.

A motion was made by Gattey and seconded by McCullough to engage Julie Austin to maintain the website and database at a cost of up to 400/year conditional on the new COB Code Chapter 1.70 Neighborhood Associations being approved by the City of Bend. All approved this motion.

Bend Development Code: Gattey reported that he will attend the September 15, 2011 NART meeting representing CWNA.

Gattey brought up three points that should be discussed in more detail at the next NART meeting.

- 1) What constitutes a member? An adult resident or all NA Members?

- 2) Neighborhood Associations receive grant money from the COB. The grant funds can't be used to support any political candidacy or political measure.
- 3) Membership enrollment criteria.

Discussion:

- a) Neighborhood Associations would not be subject to Public Records Act. Open and public meetings with posted meeting minutes would be required.
- b) Brell recommended that Gattey represent CWNA at the NART meeting.
- c) Possible consolidation or split of existing neighborhood association territories would support authorizing body to be a majority vote of the neighborhood association members.

CWNA By-Laws Modification:

Brell explained current bylaws are based on existing arrangement between City of Bend and Neighborhood Associations. Gattey discussed proposed changes based on tentative changes to code language.

Discussion: Gattey lead the board in discussion of tentative bylaw changes. Specific questions revolved around the following points.

- a) Article 3 Section 3 – Vote: Currently each member counts at a membership meeting but only one vote per household. Recommendation: Each person has a vote at membership meetings.
- b) Article 4 Section 4 – Quorum: Do we want a proxy? Recommendation: Yes, we want a proxy.
- c) Article 5 Section 1 – Flexible Number of Board Members: Do we want a flexible number? Recommendation: We will have 11 board member positions.
- d) Article 11 Section 2 – Boundaries: Leave this as is now and wait on NART decision? Recommendation: Agreed to leave as is for now.
- e) Article 5 Section 7 – Regular Monthly Board Meetings – Do we want the meeting frequency to change? Recommendation: Board will meet a minimum of quarterly.

There being no further matters to be addressed, a motion was made at 9:35PM by Brell and seconded by McCullough which unanimously passed to close the meeting.

Prepared and Submitted by Stephanie Uetrecht