

CWNA Board Meeting Minutes
Wednesday, March 12, 2014
Touchmark "Forum" Auditorium @ Mt. Bachelor Village

The CWNA Board meeting was held on Wednesday, March 12, 2014 at the Touchmark "Forum" Auditorium at Mt. Bachelor Village. Board Co-Chair, Pam Sullivan, called the meeting to order at 6:33pm. Five (5) board members were present, therefore establishing a quorum (minimum of four (4) members required).

Board Members Present: Pam Sullivan, Co-Chair, NART Representative
Summer Oman, Secretary
Jeannie Berry, Treasurer
Jim Gattey, TSAC Representative
Judy McKrell, Membership Committee Head

Board Coordinators Present: Ken Schofield, OSU-C Task Force Representative
Clint & Judy Whitfield

Committee Heads Present: Tina Burnside, Noxious Weed Eradication Committee Head
Julie Austin, Website & Membership Data Base Manager

Total Present: An estimated seventy (70) CWNA members and visitors were in attendance, including representatives from the COB and OSU-C (of which fifty-six (56) signed the sign-in sheet).

Board Meeting Minute Acronyms

BPRD – Bend Parks and Recreation District
BDC – Bend Development Code
CMSCTF – Cascade Middle School Crosswalk Task Force
COB – City of Bend
CWNA – Cascade West Neighborhood Association
CWNA BOD – CWNA Board of Directors
LUBA – Land use Board of Appeal
NA – Neighborhood Association(s)
NART – Neighborhood Associations Roundtable
OSU-C – Oregon State University Cascades
TSAC – City of Bend Traffic Safety Advisory Committee

Approval of Minutes

The Board received and reviewed the minutes from the CWNA November 13, 2013 Board Meeting. A motion was made by Jim Gattey, seconded and carried unanimously to approve the CWNA Board Meeting Minutes from November 13, 2013, as prepared by Bob Brell.

Committee Reports

1. **Membership** – Committee Head, Judy McKrell, present, no report given.
2. **TSAC** - TSAC Representative, Jim Gattey submitted the following report:

Report to CWNA Board of Directors of the City of Bend Transportation Safety Advisory Committee (TSAC) Meeting of January 21, 2014

The entire subject of the meeting was bicycle safety and traffic issues as developed at the Initiative for Bicycle & Pedestrian innovation (IBPI) training by the Bend office of the Oregon Department, the subject of the Road User Safety Task Force (RUSTF), a joint subcommittee of TSAC and BPAC, a bicycling action group focused on improvement of roadway safety through education and outreach. The effort identifies structures presenting safety issues for cycling, identifying bicycle parking in the downtown area, and a Roadway Network Development for cycling.

This is another long term effort to deal with local traffic issues, which will obviously become a more serious issue as the development of the OSU Cascades Campus continues. This issue is likely to require greater concern for the TSAC over the next year.

3. **Land Use** - Committee Head, Bob Brell was not in attendance, but submitted the following report:

OSU-Cascades Public Meeting. *OSU-Cascades held Public Meetings on February 27 and 28, 2014 preparatory to submitting a Site Plan to build a 4-year University on a 10 acre parcel bordered to the south by Chandler Ave and to the east by Century Drive. Included in the OSU-Cascades preliminary site plan were two vehicle access roads, one off Chandler and one off Century Drive with both feeding into parking lots on the north and behind campus buildings. The site reflects a residential section consisting of two buildings on the east, an academic and dining section to the west and two additional buildings for classrooms and additional dining. The buildings are centered around courtyards with the whole site focused on an east-west walkway that widens as it moves to the west. Attendees expressed a multitude of questions with many focusing on transportation and parking related issues.*

The site plan is expected to be submitted in March 2014 at which time the developer (OSU-Cascades) must demonstrate compliance with the City of Bend Development Code and mitigation with any code deviation. The public will have 15 days from issue by the City's Community Development Department to respond.

4. **Website/Membership Data Base** - Manager, Julie Austin, present, no report given.
5. **Noxious Weed Eradication** - Committee Head, Tina Burnside announced that the 'Let's Pull Together' Event is being organized and is scheduled for June 14, 2014.
6. **Finance** - Treasurer, Jeanne Berry reported that CWNA was allocated \$2,272 for the 2013-2014 Fiscal Year and \$1,866 has been spent to date on items such as mailings, website and membership database upkeep and the annual meeting.

7. **NART** - CWNA Representative, Pam Sullivan, nothing to report.
8. **BMPRD** CWNA Liaisons, Glen and Cynthia-Brown Grochowski were not in attendance, no report given.

New Business

1. **Appointment of Open Board Positions** Ward # 3 (Touchmark & Mt. Bachelor Village) and Ward #6 (The Parks). A motion was made by Jim Gattey to appoint Tracy Pfiffner to Ward #3 and Jane Raleigh to Ward #6. The motion was seconded and unanimously approved.
2. **Approval of Invoice # 161** from Austin Design LLC for Website and Membership Data Base management for the period July to December 2013. A motion was made by Jim Gattey to approve the invoice. The motion was seconded and unanimously approved.
3. **OSU-Cascades Task Force Report** from Ken Schofield. No report was given due to the scheduled open forum presentation with OSU-C to take place directly after the CWNA Meeting.
4. **'Let's Pull Together' Contribution.** A motion was made by Jim Gattey to contribute \$100.00 to the organization of this 2014 event. The motion was seconded and unanimously approved.

With no further business brought before the Board, a motion was made by Jim Gattey and seconded to adjourn the meeting at 6:44pm.

Prepared and submitted by Summer Oman, Secretary.