



CWNA Board Meeting
February 15, 2018, 6:00pm to 7:45pm
Broken Top Club – Board Room

Attendees:

Board Members [Ward #]		Committee Heads/Coordinators/Guests	
TBD [#1]		Chad Sage & Glen Grochowski – Land Use	X
Chad Sage – Chair [#2]	X	Tina Burnside – Noxious Weeds	
TBD [#3]		Ron Webber – Broken Top	
Glen Grochowski [#4]	X	TBD – Reserve at Broken Top	
Alexis Scharff – Treasurer [#5]	X	Shane Austin – Membership DB	
Steve Gatto [#6]			
Nathan Moses [#7]	X		
Perry Brooks [#8]			
TBD – [#9]			
Susan Collins – Secretary [#10]	X		
Lisa Mushel – Vice Chair [#11]	X		

Agenda Items:

Topic	Information
1. Approve 1/18/18 Board meeting minutes	Meeting minutes were approved, following modification changing OSU Cascades language “...planning 40% to live on campus” to “up to 40%.”
2. Regular Business	<p><u>Volunteer Assignments to Committees</u></p> <ul style="list-style-type: none"> a. Land Use b. City wide Transportation Advisory Committee (CTAC) c. NART and NLA d. Charter Review Committee <p>a) Land Use:</p> <ul style="list-style-type: none"> 1. Shull Permit: 4 homes located on west side of Century Drive – requested a change in the current rule to allow VRBO. 2. Lodges at Bachelor View – Evert development: City of Bend contacted Chad Sage, CNWA Chair and resident of Braeburn, stating the recently installed chain gate blocking access from the Lodges onto privately-owned Laurelhurst Way must be removed. Chad referred the issue to the Braeburn Home Owners association for direct resolution with the City of Bend. <p>b) City Wide Transportation Advisory Committee (CTAC): City has just begun reaching out to the ~25 member CTAC membership. Currently,</p>

	<p>their first scheduled meeting is tentative for 28 February. Updates will be provided thereafter.</p> <p>c) NART and NLA update - Chad Sage and Lisa Mushel reported that a NART subcommittee held discussions with the City Attorney relative to any language changes that would result from formalizing an elevated, in-code level of authority and responsibility for driving neighborhood priorities (as opposed to the city creating another steering committee for broader representation). NART/NLA considering whether to be: 1. Council-codified and therefore subject to council agenda, priorities and boundaries, or 2. Remain an advocacy committee, which would continue as self-governing. There are advantages/disadvantages to each option. City control would add layers of bureaucracy that do not currently exist (e.g. extensive committee member applicant screening/approval, setting term-limits, etc. This is needed to satisfy city liability requirements). Conversely, city control would create a mandate for City Council to work with NLA and provide continuing updates.</p> <p>d) Charter Review Committee update – Chad Sage: ongoing evaluation of charter amendment recommendations for mayor and city council compensation. On the May 2018 ballot, there will be a measure that will request removal of compensation language from the Bend Charter and instead to set compensation via recommendation from an independent advisory committee. Chad reported that City of Bend - Human Resources provided examples of compensation structures utilized by a cross-section of Oregon cities. One example was to tie compensation to HUD AMI (average median income), and this prompted questions as to whether this would be evaluated nationally, regionally, or locally. Next step – current compensation advisory committee to provide final recommendations for March 7 City Council meeting. Should voters pass the Charter language change, the compensation ordinance would take effect after the November 2018 elections.</p>
<p>3. Action Items Update</p>	<p><u>Action Item</u></p> <ol style="list-style-type: none"> 1. Steve to send pdf of member survey for BOD edits. Update: Survey sent to BOD with request for all BOD to send comments to Steve no later than 2/28. 2. Newsletter Comments: both Nathan Moses and Glen Grochowski provided Lisa Mushel with updates. 3. Verification/Update of Home Owner Association information – Lisa continues to work on this, update will be provided in March 4. Set Annual Calendar – Chad set meetings as follows: March 15, April 19, May 17, June 21, October 18, November 15. Annual meeting tentatively scheduled on September 27, 2018. Nathan offered to investigate ability for CWNA to host annual meeting at OSU-Cascades campus, including potential for a tour of the new Bend Science Station, scheduled for completion by that time.

	<p>5. Provide BOD with a timeline for the various stages of OSU development: Master Plan and Zone Change (OSU-Cascades)</p> <ul style="list-style-type: none"> ▪ Feb 21 – DEQ public meeting (PPA, Solid Waste Permit) – at OSU-Cascades <ul style="list-style-type: none"> § This is a DEQ meeting, not an OSU-Cascades meeting, but we are hosting since the location of the meeting makes sense. CWNA is completely welcome to advertise this; notifications are available here: http://www.oregon.gov/deq/get-involved/documents/030518benddemo.pdf. Meeting location is at the bottom. ▪ Mar/April – Close on demolition landfill ▪ Apr/May – Planning commission hearings ▪ Jun/July – City Council hearings ▪ Aug/Sept – Master Plan Approval <ul style="list-style-type: none"> ▪NOTE: The are all rough still, as each step is dependent upon the former, but this gives at least a high level snapshot of what the university is anticipating ▪ Nathan is working with OSU-C MarCom to get monthly, recurring events and enhance connection with campus events calendar. <p>6. Prepare project/expenses to utilize remaining \$1300 budget by end of June – BOD suggested that CWNA evaluate using resources from this budget for work that was originally contemplated in our 2017 Roll Over Fund Application. This will be further reviewed at our next meeting.</p> <p>7. Topics for upcoming Newsletter (OSU-C update; Land Use update) – Lisa has collected the topics and will prepare a newsletter in March.</p> <p>8. Recruit for 3 Open Board Positions</p> <ul style="list-style-type: none"> ◇ Ward 1: Bachelor View Road, Sunrise Village ◇ Ward 3: Mt Bachelor Village, Touchmark at Mt. Bachelor Village ◇ Member at Large #9 ○ Susan Collins/Chad Sage to continue pursuing candidates for Sunrise Village. Lisa Mushel will contact a potential connection for the At Large position. Lisa will post an ad on Next Door in the Help Wanted section, and she will contact the Volunteer Network to see if this is an option for recruitment.
<p>4. New Business</p>	<p><u>Updates of other NAs:</u> Summit West – no update.</p> <p><u>Social Meeting:</u> CWNA BOD meeting at Lisa Mushel’s house in March</p> <p><u>Budget Expenditure Ideas:</u> Per above, suggestion to utilize budget resources to complete tasks set forth in Roll Over Fund Application.</p> <p><u>Foot Bridge across Deschutes River:</u> This issue is again in active debate. House Bill 4029 (see link below) seeks to ban the building of any bridge on the Deschutes River, areas of which are within the Wild and Scenic Waterway designation. The subject will be further studied by CWNA to determine if a formal position should be taken. See links below:</p>

	<p>https://olis.leg.state.or.us/liz/2018R1/Downloads/MeasureDocument/HB4029/Introduced</p> <p>http://www.ktvz.com/news/deschutes-footbridge-debate-returns-to-legislature/697748882</p> <p>http://www.bendbulletin.com/localstate/environment/5983823-151/park-district-to-oppose-deschutes-river-bridge-bill</p> <p><u>Brookwood Underpass:</u> Bend Parks & Rec approved a plan to create a gravel trail underneath the Brookwood underpass. This is in collaboration with the Central Oregon Irrigation District. The Irrigation District has been excavating this area while working on a canal-piping project, and because Parks and Rec can dovetail off the excavation work, they can achieve a goal to provide a safe pedestrian and bike passage underneath Brookwood. Discussion continued as to whether this type of precedent should impact projects of similar nature/concern within CWNA boundaries (e.g. the ongoing discussion concerning safe crossing of SW Century Drive at the Intersection of Bachelor View Road and Skyline Ranch Road). Perry and Glen to discuss prior to next meeting.</p>
<p>5. Old/Current Business</p>	<p><u>Vehicle engine braking/speeding on SW Century Drive:</u> Susan reported contact via a Bachelor View neighbor asking about CWNA action/follow up on Jake Braking and speeding complaints made to Councilor Sally Russell. Via email, Sally reported that she had followed up on this issue with the city. Subsequent correspondence stated she directly spoke with Scott Logging, but that she also learned there is an additional logging company involved with the hauling. She is also following up with that company.</p> <p>Additionally, Sally is looking further into the issue of setting speed limits within the city limits. The current process involves ODOT and is quite convoluted.</p> <p><u>Bend Zoning & Comprehensive Plan Analysis</u></p> <ul style="list-style-type: none"> ◇ Per 1/18/18 meeting notes: under discussion is whether to unilaterally change all General Plan zones in existence today to the new, required zones under the Comprehensive plan. Chad reported that 10 of 12 NAs voiced concern with how this process will take place. There is a concern that NAs would not received the type of notification needed to make informed decisions about support/opposition relative to zoning changes. Chad Sage prepared and submitted a CWNA position paper, attached to the minutes below. <p><u>Discussion of Commercial Ward vs. OSU-C ward</u></p> <ul style="list-style-type: none"> ◇ Continuing to pursue the addition of OSU-C ward as a separate entity from the Commercial Ward. Chad and Lisa will work together to determine the targeted business and talking points for recruitment.

	<p>Because this action pertains to the work conducted in the Membership Committee, Chad will work with Steve to ensure the efforts are aligned.</p> <p><u>OSU-C Social Media Workshop</u></p> <p>◇ Nathan Moses alerted us that The Social Media Workshop led by OSU Assistant Professor of Marketing Amy Watson has been scheduled for Monday, Feb. 26 from 3:30 – 5:30 p.m. at OSU-Cascades. This free 2-hour workshop will provide an overview of the current state of social media, social media best practices, and how to integrate social media with other marketing efforts (e.g., postcard mailings). The workshop is open to all members of NA boards.</p> <p><u>Fire Department Levy</u></p> <p>◇ Fire Department Guest speaker(s) will attend April CWNA meeting to discuss the levy. Per Bend Bulletin, “The resolutions ask voters to consider renewing the existing operating levy for five years beginning in 2019. The measure, if approved, would be at a rate of 20 cents per \$1,000 of assessed property value. That would not change the current tax rate, first approved by voters in 2014.”</p>
6. Committee Reports	<p><u>Membership (Steve)</u> – Member survey sent to BOD for final comments/feedback – due back by Feb 28. Will be emailed to membership in early March.</p> <p><u>Online-Communications (Tracy/Lisa)</u> – Lisa preparing newsletter for March distribution.</p> <p><u>Transportation/Traffic (Perry)</u> – no update.</p> <p><u>Land Use (Chad & Glen)</u> – Structure of this committee/role is being evaluated by Chad & Glen</p> <p><u>BMPRD (Glen)</u> – no update.</p> <p><u>Neighborhood Association Round Table - NART (Chad)</u> – per update above.</p> <p><u>Finance (Alexis)</u> – \$1673.83 remaining. Anticipating additional \$300 for Shane and website work, leaving approximately \$1300 that MUST be used by end of June 2018.</p>
7. Next Board Meeting	Thursday, March 15 th ; 6:00pm Lisa Mushel’s house

Action Items:

Responsible Person	Action Item	Due Date	Complete?
BOD	Send FINAL survey edits/comments to Steve	Feb 28 '18	
Steve Gatto	Survey to CWNA Membership	Mar '18	
Chad Sage	Send CWNA position paper on Zoning Changes to BOD for review	Feb '18	
Lisa Mushel	Verification/Update of Home Owner Association information	Mar '18	
BOD	Prepare project/expenses to utilize remaining \$1300 budget by end of June	Ongoing	
BOD	Recruit for 3 Open Board Positions <ul style="list-style-type: none"> ◇ Ward 1: Bachelor View Road, Sunrise Village ◇ Ward 3: Mt Bachelor Village, Touchmark at Mt. Bachelor Village ◇ Member at Large #9 	Ongoing	
Lisa Mushel	Hosting next BOD meeting at her house, Potluck details forthcoming	Mar '18	
Lisa Mushel	Next Door & Volunteer Network: Ads for Vacant BOD positions	Mar '18	
BOD	Finalize & Update Ongoing Committees and Assignments	Mar '18	
Susan Collins	Contact Sally Russell regarding ongoing Jake Braking and Speeding complaints from Deschutes Forest logging project	Feb '18	
Steve Gatto	Steve to send pdf of member survey for BOD edits	Jan '18	X
Alexis Scharff	Reserve Broken Top Board Room for next meeting (Feb. 15, 6PM)	Jan '18	X
Glen Grochowski, Nathan Moses	Submit blurbs to Lisa for Newsletter items	Jan '18	X
Lisa Mushel and Tracy Piffner	Transition Tracey's role/responsibilities – Tracey to serve as editorial advisor, as needed.	Jan '18	X
BOD	Set Annual Calendar – next meeting	Feb '18	X
Nathan Moses	Provide BOD with a timeline for the various stages of OSU development	Feb '18	X
BOD	Topics for upcoming Newsletter (OSU-C update; Land Use update)	Feb '18	X
Lisa Mushel	Incentive options follow up with Joshua Romero (City Staff).	Feb '18	X

02/15/18

Submitted by: Susan Collins, CWNA Secretary

Board Meeting Minute Acronyms

BMPRD – Bend Metro Parks and Recreation District

BDC – Bend Development Code

BEDAB – Bend Economic Development Advisory Board
CAC – Community Advisory Committee
CEAC – Campus Expansion Advisory Committee
COB – City of Bend
CTAC – Citywide Transportation Advisory Committee
CWNA – Cascade West Neighborhood Association
CWNA BOD – CWNA Board of Directors
LUBA – Land use Board of Appeal
NA – Neighborhood Association(s)
NART – Neighborhood Associations Roundtable
NLA – Neighborhood Leadership Alliance (New, codified group under development)
OSU-C – Oregon State University Cascades
PC-- Planning Commission
UGB – Urban Growth Boundary
WTS – Westside Transportation Study

“Month” Land Use Development Report by Chad Sage & Glen Grochowski, CWNA Land Use Heads