



CWNA Board Meeting
March 15, 2018, 6:35pm to 8:45pm
Home of Lisa Mushel

Attendees:

Board Members [Ward #]		Committee Heads/Coordinators/Guests	
TBD [#1]		Chad Sage & Glen Grochowski – Land Use	X
Chad Sage – Chair [#2]	X	Tina Burnside – Noxious Weeds	
TBD [#3]		Ron Webber – Broken Top	
Glen Grochowski [#4]	X	TBD – Reserve at Broken Top	
Alexis Scharff – Treasurer [#5]	X	Shane Austin – Membership DB	
Steve Gatto [#6]		Sally Russell, Bend City Council	X
Nathan Moses [#7]		Suzy Stone	X
Perry Brooks [#8]		Jeanne Berry	X
TBD – [#9]		Cynthia Grochowski	X
Susan Collins – Secretary [#10]	X	Tracy Piffner	X
Lisa Mushel – Vice Chair [#11]	X		

Agenda Items:

Topic	Information
1. Approve 2/15/18 Board meeting minutes	Meeting minutes were approved.
2. Regular Business	<p><u>Volunteer Assignments to Committees</u></p> <ul style="list-style-type: none"> a) Land Use b) City wide Transportation Advisory Committee (CTAC) c) NART and NLA d) Charter Review Committee <p><u>Land Use:</u></p> <ul style="list-style-type: none"> 1. OSU Master Plan & Rezoning Update – Chad to forward to Lisa/Susan for posting on Facebook and CWNA website. It was noted that the Proposed Development Notice was posted across the street from the main Broken Top entrance. 2. Former Ray’s Supermarket Development: 6 stories, 200 apartments over ground-level retail establishments. On 1/17/18, the Public Meeting Notification was held. Neighborhood Associations <i>were not</i> notified of this meeting. In correspondence dated 3/5/18, Bob Brell noted “The Applicants Verification of Compliance with COB Development Code Chapter 4.1.215 (A) form which must be signed by a representative of the River West NA at the Public Meeting shows in the signature blank

	<p>“Did Not Attend. The Verification of Public & Neighborhood Association Meeting form which also must be signed by a representative of the River West NA at the Public Meeting shows in the signature blank “Did Not Attend”. The BOD expressed concern over failure to follow process, as this disallowed NAs an opportunity to review and provide comment on this significant development project. Chad will follow up with Mary Winters, City of Bend Attorney, to clarify the process and understand where the communication breakdown occurred.</p> <p>Note: Site Plan details can be found on the City’s website under PZ-18-0118 (rezone) and PZ-18-0117 (Site Plan Application).</p> <p><u>City Wide Transportation Advisory Committee (CTAC):</u> Jeanne Berry volunteered to serve on this committee with Chad Sage on a temporary basis. This is Jeanne’s area of expertise, and her experience will be helpful to CWNA.</p> <p><u>NART and NLA</u> – ongoing discussion relative to roles for these organizations. Current intent is for NART to focus on NA-specific operations, member newsletters, and key NA topics, while NLA will provide unified NA leadership concentrating on city-wide issues. The intent is for NLA to be codified under the City Charter when the Council meets on April 18th. See link for Bend Bulletin discussion: http://www.bendbulletin.com/localstate/5930168-151/bend-neighborhood-associations-seek-committee-formation</p> <p>e) <u>Charter Review Committee</u> – no update at this meeting.</p>
<p>3. Action Items Update</p>	<p><u>Action Item</u></p> <ol style="list-style-type: none"> 1. Send FINAL survey edits/comments to Steve. Update: Steve received limited feedback, and the recommendation was to move forward with the suggested revisions and then send the survey. Sally asked for an explanation of the survey intent, and Chad explained that the last membership survey was conducted in 2011. It is felt that the significant growth of residential and commercial development within CWNA boundaries requires a refresh of our understanding of key issues facing our residents and business owners. 2. Survey to CWNA membership. Update: to be sent in April 3. Send CWNA position paper on Zoning Changes to BOD for review. Update: This was posted to CWNA Website – Hot Topics, titled City of Bend Rezone Project, dated Jan 31, 2018. 4. Verification/Update of Home Owner Association information: Update from Lisa – project ongoing. 5. Prepare project/expenses to utilize remaining \$1300 budget by end of June. Update: See below under Old/Current Business 6. Recruit for 3 Open Board Positions. Update: Invitation has been extended and preliminarily accepted by Scott Lee for the open At Large

	<p>position. Chad to confirm. Also looking for candidates for pending Commercial BOD position. Suggestion for face-to-face invitations, including developing/utilizing a flyer and canvas commercial prospects within CWNA.</p> <p>7. Contact Sally Russell regarding ongoing Jake Braking and Speeding complaints on SW Century. Update: See below under Current Business.</p>
<p>4. New Business</p>	<p><u>Updates of other NAs:</u> Summit West – NA again active, kick off meeting held 3/14. Chad reported that Sandy Coates is Co-Vice Chair and is in charge of membership and the NART Liaison. During the meeting there was mention of potential remapping of NAs. Chad to reach out to Joshua at the City to understand if this is in consideration.</p> <p><u>YIMBY:</u> Yes, In My Backyard. Lisa Mushel highlighted this website and online group. Started in 2016, there is an ongoing blog dedicated to the housing crises faced by Bend and current/incoming residents. This is a group we can engage in discussion and collaboration. See link for information: https://bendyimby.com/</p> <p><u>14th Street Road Construction:</u> Sally Russell reported there will be significant improvement to the 14th street corridor, beginning the week of March 24. The Council chose a contractor that would complete the work quickly, thought it will also mean that there will be significant traffic impact through September. In addition to road Improvements, the addition of bike lanes, widened sidewalks, improved cross walks and planter areas will be included. See link for specifics as well as CWNA website: http://www.bendoregon.gov/14thStreet</p> <p><u>Proposed Changes to School Start Times:</u> Sally Russell highlighted the discussions taking place to alter the start times for Bend-LaPine students. Current: at its basic, the plan is to switch the start times for high school/middle school with those of elementary school. This is proposed based upon research related to impact of sleep schedules on adolescents and need for later school start times. Ongoing school board/community discussion, and they will partner the City Transportation committees to evaluate impact. Sally asked the NA for input, as this will likely create more traffic during the morning commute (8-8:45a). There was also concern about conflict with OSU/COCC start times.</p> <p><u>Bend Westside Expansion, UGB and plan for access to Emergency Healthcare:</u> Cynthia Grochowski inquired about any provisions for traffic and access to emergency health care services for westside residents. As the density and traffic increase, there is concern about ability to reach St Charles ER in a timely manner. Susan will look into this further.</p>
<p>5. Old/Current Business</p>	<p><u>Budget Expenditure Ideas:</u> Sally Russell emphasized the funds should be targeted to improving community outreach and building attendance/membership. Tracy proposed increasing funds allocated to</p>

	<p>boosting posts to Facebook, as well as focusing on an ad words campaign. There is a need to drive inquiries to CWNA. She also suggested pooling resources with other NAs to build a common website. To be discussed at next meeting.</p> <p><u>Vehicle engine braking/speeding on SW Century Drive</u>: Sally reported she'd been in discussion with the City, with the Forest Service, and the two contracts, one of which is Scott Logging. At this stage, neighbor complaints will be the way to monitor, and we are to feed this information to Sally.</p> <p><u>Speeding</u>: Glen contacted Janet Hruby, Project Engineer – Traffic, City of Bend. She reported her position had been vacant for 18 months, and there is a backlog of requests for speed zone adjustments. She had no record of a request SW Century Drive. Glen informed her that a traffic study was required for the conditional approval of the Lodges at Bachelor View, and he asked for her investigation. The BOD discussed the potential for engaging the police department for improved monitoring/compliance.</p> <p><u>Foot Bridge across Deschutes River</u>: This issue is again in active debate. House Bill 4029 (see link below) seeks to ban the building of any bridge on the Deschutes River, areas of which are within the Wild and Scenic Waterway designation. CWNA to continue studying the developments and determine if a formal position should be taken. See links below:</p> <p>https://olis.leg.state.or.us/liz/2018R1/Downloads/MeasureDocument/HB4029/Introduced</p> <p>http://www.ktvz.com/news/deschutes-footbridge-debate-returns-to-legislature/697748882</p> <p>http://www.bendbulletin.com/localstate/environment/5983823-151/park-district-to-oppose-deschutes-river-bridge-bill</p> <p><u>Brookswood Underpass</u>: Carried forward to next meeting, to get impact from Perry Brooks. Discussion about plans for crosswalk or underpass from Haul Road to Tetherow side of SW Century. Ongoing concerns about speed, safety and foot traffic, especially as the Lodges at Bachelor View and Loges Bend (the former Entrada) increase homeowner and tourist density.</p>
6. Committee Reports	<p><u>Membership (Steve)</u> – Per above.</p> <p><u>Online-Communications (Tracy/Lisa)</u> – Lisa preparing newsletter for March distribution. Draft sent to BOD.</p> <p><u>Transportation/Traffic (Perry)</u> – no update.</p> <p><u>Land Use (Chad & Glen)</u> – Structure of this committee/role is being evaluated by Chad & Glen</p> <p><u>BMPRD (Glen)</u> – no update.</p> <p><u>Neighborhood Association Round Table - NART (Chad)</u> – per update above.</p> <p><u>Finance (Alexis)</u> – \$1,191.80 remaining.</p>
7. Next Board Meeting	Thursday, April 19 th ; 6:00pm Broken Top Board Room

Action Items:

Responsible Person	Action Item	Due Date	Complete?
Steve Gatto	Survey to CWNA Membership	April '18	
Chad Sage	Contact Joshua at City to understand potential for remapping of NAs		
Chad Sage	Contact Mary Winters re: Ray's development project and lack of NA notification	April '18	
Chad Sage	Contact Chris Hennington in Planning for update on traffic study required as part of Lodges of Bachelor View approval.	April '18	
Chad Sage/Lisa Mushel	Commercial BOD Opening - including developing/utilizing a flyer and canvas commercial prospects within CWNA.	April '18	
BOD	BOD Attendance requested: City Council to vote on NLA as codified entity within the City of Bend (BOD)	April 18, '18	
Lisa Mushel	Next Door & Volunteer Network: Ads for Vacant BOD positions	April '18	
BOD	Finalize & Update Ongoing Committees and Assignments	April '18	
BOD	Prepare project/expenses to utilize remaining \$1291.80 budget by end of June	Ongoing	
BOD	Recruit for 3 Open Board Positions <ul style="list-style-type: none"> ◇ Ward 1: Bachelor View Road, Sunrise Village ◇ Ward 3: Mt Bachelor Village, Touchmark at Mt. Bachelor Village ◇ Member at Large #9 	Ongoing	
Susan Collins	UGB – Emergency Health Care Access for Westside	May '18	
Lisa Mushel	Verification/Update of Home Owner Association information	May '18	
BOD	Send FINAL survey edits/comments to Steve	Feb 28 '18	X
Chad Sage	Send CWNA position paper on Zoning Changes to BOD for review	Feb '18	X
Lisa Mushel	Hosting next BOD meeting at her house, Potluck details forthcoming	Mar '18	X
Susan Collins	Contact Sally Russell regarding ongoing Jake Braking and Speeding complaints from Deschutes Forest logging project	Feb '18	X

03/15/18 DRAFT

Submitted by: Susan Collins, CWNA Secretary

Board Meeting Minute Acronyms

BMPRD – Bend Metro Parks and Recreation District

BDC – Bend Development Code
BEDAB – Bend Economic Development Advisory Board
CAC – Community Advisory Committee
CEAC – Campus Expansion Advisory Committee
COB – City of Bend
CTAC – Citywide Transportation Advisory Committee
CWNA – Cascade West Neighborhood Association
CWNA BOD – CWNA Board of Directors
LUBA – Land use Board of Appeal
NA – Neighborhood Association(s)
NART – Neighborhood Associations Roundtable
NLA – Neighborhood Leadership Alliance (New, codified group under development)
OSU-C – Oregon State University Cascades
PC-- Planning Commission
UGB – Urban Growth Boundary
WTS – Westside Transportation Study

“Month” Land Use Development Report by Chad Sage & Glen Grochowski, CWNA Land Use Heads