



CWNA Board Meeting
April 19, 2018, 6:03pm to 8:00pm
Broken Top Boardroom

Attendees:

Board Members [Ward #]		Committee Heads/Coordinators/Guests	
TBD [#1]		Chad Sage & Glen Grochowski – Land Use	X
Chad Sage – Chair [#2]	X	Tina Burnside – Noxious Weeds	
TBD [#3]		Ron Webber – Broken Top	
Glen Grochowski [#4]	X	TBD – Reserve at Broken Top	
Alexis Scharff – Treasurer [#5]	X	Shane Austin – Membership DB	
Steve Gatto [#6]			
Nathan Moses [#7]			
Perry Brooks [#8]			
TBD – [#9]			
Susan Collins – Secretary [#10]	X		
Lisa Mushel – Vice Chair [#11]	X		

Agenda Items:

Topic	Information
<ul style="list-style-type: none"> Approve 3/15/18 Board meeting minutes 	Meeting minutes were approved.
<ul style="list-style-type: none"> Regular Business 	<p><u>Volunteer Assignments to Committees</u></p> <ul style="list-style-type: none"> a) Land Use b) City wide Transportation Advisory Committee (CTAC) c) NART and NLA d) Charter Review Committee <p><u>Land Use:</u></p> <ol style="list-style-type: none"> <u>Ray’s Development (Forum Westside LLC):</u> 6 stories, 200 apartments over ground-level retail establishments. April 11 - Zone Change Request Approved: Type III application changes the zoning of a 6.62-acre property from Commercial General (CG) to Mixed-Use Urban (MU), consistent with the subject property’s existing Comprehensive Plan designation. Note: Site Plan details can be found on the City’s website under PZ-18-0118 (rezone) and PZ-18-0117 (Site Plan Application). Link below to https://eplans.ci.bend.or.us/ProjectDox/Frame.aspx?ProjectID=28652

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2. Haul Road Trail Paving Project: Ongoing discussion, need final input from Perry and Nathan. Bend Park & Rec 2017-18 Budget Document highlights the award of a \$1.1 M federal grant for a Haul Road Trail project in coordination with Oregon State University. Budget document indicates this project is pending final grant agreement and funding. Funds will cover design and construction.
3. Lodges at Bachelor View: April 28 – public release/lot sales event located on site of the new development. Lots to be auctioned, sales offers due by 12PM (Noon) Friday, May 11th. Winning bid notification on May 26th. Sales information/packets available via Ashley Evert, sales@bachelorview.com. There are 25 lots in Phase I. Phase II (remaining 40 lots) will begin following completion of Phase I. Taylor NW to begin Phase II lot/road preparation and infrastructure in May.
4. Entrada Lodge (aka Loge Entrada): contrary to recent articles in the press, the Entrada has not been sold. Rather, they have entered into an Operating Agreement with Loges. Loges will take over and operate the Entrada. CWNA to invite owners (Evert Family) to upcoming CWNA meeting to discuss their plans. They are commercial members of CWNA.

City Wide Transportation Advisory Committee (CTAC):

1. Chad attended the 2nd meeting. Approximately 25 attendees. Staff has assigned 4-5 subgroups City staff and professional mediators are currently driving the conversations, and there is a desire to ensure the committee members, as well as the consultants/staff, are driving the agenda and priorities. NAs will work with City Council to ensure there is a clear, carefully constructed list of Committee Priorities. Staff pushing for May 3rd city meeting, though this may be premature.

NART and NLA –

1. The NLA and City Attorney have settled on proposed code language, and the City Council will hear the recommendation at the May 2nd meeting. If there is agreement, the motion will be made to create the NLA. It is anticipated, if all approvals proceed, that the council will appoint NLA representatives at their June 20th council meeting. NLA will officially form with July 1st as target day for NLA to begin activities. NART will continue in an operational role.

Charter Review Committee –

1. No Update.

<ul style="list-style-type: none"> Action Items Update 	<p><u>Action Item</u></p> <ol style="list-style-type: none"> Survey to CWNA Membership – Lisa will coordinate with Steve, and survey will be sent. Contact Joshua at City to understand potential for remapping of NAs (Chad). Chad will be discussing with Nick Arnis. Contact Mary Winters re: Ray's development project and lack of NA notification (Chad). NART has also expressed concern with the process. This has been elevated and is not isolated just to our NAs and the Ray's development issue. Chad to discuss with Joshua to understand where the process may be breaking down. City needs to ensure the NAs are being contacted via email and regular mail. Contact Chris Harrington in Planning for update on traffic study required as part of Lodges of Bachelor View approval. (Chad). Carried forward to May. Commercial BOD Opening - including developing/utilizing a flyer and canvas commercial prospects within CWNA (Lisa/Chad). Carried forward. BOD Attendance requested: NLA - City Council to vote on whether to codify NLA as city-sponsored committee (BOD). Time/date changed to May 2nd. Next Door & Volunteer Network: Ads for Vacant BOD positions (Lisa). Lisa to look into why Next Door only posted to a small area, as other BOD members did not receive the notification. Finalize & Update Ongoing Committees and Assignments (BOD) Prepare project/expenses to utilize remaining \$1291 budget by end of June (BOD) Recruit for 3 Open Board Positions (BOD) <ol style="list-style-type: none"> Ward 1: Bachelor View Road, Sunrise Village Ward 3: Mt Bachelor Village, Touchmark at Mt. Bachelor Village Member at Large #9 UGB - Emergency Health Care Access for Westside (Susan) Via email, Nick Arnis reported there was no provision for a new medical facility in the 2015 Westside Bend study nor in the Master Plan. The Medical District Overlay remains based in the current St Charles vicinity. Verification/Update of Home Owner Association information (Lisa). Lisa has all HOA information, and she's working to verify all information.
<ul style="list-style-type: none"> New Business 	<p><u>KPOV Reach out</u> – Chad handed out KPOV (High Desert Community Radio) flyer. This is an opportunity to highlight local affairs and community leaders in programs such as The Point and Open Air. To be discussed next meeting.</p> <p><u>Updated City Dashboard</u> – The City of Bend is updating their URLs. It will therefore require updating within CWNAs communication structures.</p>

<ul style="list-style-type: none"> Old/Current Business 	<p><u>Creation of Commercial Ward – Targeted Businesses:</u> Westside Pharmacy, Entrada, Skjersaa’s, Croutons, Accounting/Professional firms, Cascade Lakes Brewery</p> <p><u>Budget Expenditure Ideas:</u> New idea to create online map of Neighborhood Associations. This will allow membership to understand to which NA they belong. Could be a collaborative effort with other NAs.</p> <p><u>Vehicle engine braking/speeding on SW Century Drive:</u> No update, issue ebbs and flows.</p> <p><u>Foot Bridge across Deschutes River:</u> House Bill 4029A moved to the Senate and then died in committee. The bill would’ve banned any new footbridge across the Deschutes. The issue goes back to the community, and resolution will not be reached in the near future.</p> <p><u>Update on BMPRD Haul Trail Grant:</u> Carried forward to next meeting.</p>
<ul style="list-style-type: none"> Committee Reports 	<p><u>Membership (Steve)</u> – Survey to be sent in April</p> <p><u>Online-Communications (Tracy/Lisa)</u> – Lisa continues to promote via Hot Topics and Facebook. BOD needs to help provide topics for upcoming newsletters. They’ll be held on a quarterly basis.</p> <p><u>Transportation/Traffic (Perry)</u> – As above.</p> <p><u>Land Use (Chad & Glen)</u> – Structure of this committee/role is being evaluated by Chad & Glen</p> <p><u>BMPRD (Glen)</u> – as above, Perry to update at future meeting.</p> <p><u>Neighborhood Association Round Table - NART (Chad)</u> – as above.</p> <p><u>Finance (Alexis)</u> – Budget remaining is \$1,291</p>
<ul style="list-style-type: none"> Next Board Meeting 	<p>Thursday, May 17th; 6:00pm Broken Top Board Room</p>

Action Items:

Responsible Person	Action Item	Due Date	Complete?
Steve Gatto/Lisa Mushel	Survey to CWNA Membership	April ‘18	
Perry Brooks & Nathan Moses	Haul Road Trail – project update/documentation needed (\$1.1M grant to BPRD & OSU)	May ‘18	
Chad Sage	Send BOD NLA charter language for review/feedback prior to next BOD meeting	May ‘18	
Chad Sage	Send BOD KPOV information to review, further discuss at next meeting	May ‘18	
BOD	Final decision for budget utilization	May ‘18	
Chad/Alexia	Verify Shane Austin was paid.	May ‘18	
Chad Sage	Contact Nick Arnis at City to understand potential for remapping of NAs	May ‘18	

Chad Sage	Contact Joshua at City re: NA notification process for proposed developments. NAs are reporting lack of notification, and this issue seems to be pervasive. Suggestion that City of Bend ensures notification has taken place.	May '18	
Chad Sage	Contact Chris Hennington in Planning for update on traffic study required as part of Lodges of Bachelor View approval.	May '18	
Chad Sage/Lisa Mushel	Commercial BOD Opening - including developing/utilizing a flyer and canvas commercial prospects within CWNA.	May '18	
BOD	BOD Attendance requested: NLA – City Counsel to vote on codifying to Charter	April '18	
Lisa Mushel	Follow up - Next Door & Volunteer Network: Ads for Vacant BOD positions. Lisa to look into why Next Door only posted to a small area, as other BOD members did not receive the notification.	May '18	
BOD	Finalize & Update Ongoing Committees and Assignments	May '18	
BOD	Prepare project/expenses to utilize remaining \$1291.80 budget by end of June	Ongoing	
BOD	Recruit for 3 Open Board Positions <ul style="list-style-type: none"> ◇ Ward 1: Bachelor View Road, Sunrise Village ◇ Ward 3: Mt Bachelor Village, Touchmark at Mt. Bachelor Village ◇ Member at Large #9 	Ongoing	
Susan Collins	UGB – Emergency Health Care Access for Westside	May '18	
Lisa Mushel	Verification/Update of Home Owner Association information.	Ongoing	

04/19/18

Submitted by: Susan Collins, CWNA Secretary

Board Meeting Minute Acronyms

- BMPRD** – Bend Metro Parks and Recreation District
- BDC** – Bend Development Code
- BEDAB** – Bend Economic Development Advisory Board
- CAC** – Community Advisory Committee
- CEAC** – Campus Expansion Advisory Committee
- COB** – City of Bend
- CTAC** – **C**itywide Transportation Advisory Committee
- CWNA** – Cascade West Neighborhood Association
- CWNA BOD** – CWNA Board of Directors
- LUBA** – Land use Board of Appeal
- NA** – Neighborhood Association(s)
- NART** – Neighborhood Associations Roundtable
- NLA** – Neighborhood Leadership Alliance (New, codified group under development)

OSU-C – Oregon State University Cascades
PC-- Planning Commission
UGB – Urban Growth Boundary
WTS – Westside Transportation Study

“Month” Land Use Development Report by Chad Sage & Glen Grochowski, CWNA Land Use Heads