



CWNA Board Meeting
June 20, 2019, 6:30pm to 8:00pm
Zpizza Tap Room

Attendees:

Board Members [Ward #]		Committee Heads/Coordinators/Guests	
Kristen Phillips [#1]		TBD – Land Use	
Susan Collins – Secretary [#2]	X	Shane Austin – Membership DB	
Vacant [#3]			
Glen Grochowski [#4]	X	Curt Compton, West Gate	X
Alexis Scharff – Treasurer [#5]	X	Sue Carrington, Cascade Village	X
Vacant [#6]		Ambrose Su, Bachelor View Rd	X
Vacant [#7]			
Nathan Moses [#8.A.]	X		
Tessa Moody [#8.B.]			
David Ewing [#9]	X		
Jeanne Berry [#10]	X		
Lisa Mushel – Chair [#11]	X		

Agenda Items:

Topic	Information
<ul style="list-style-type: none"> Approve 4/18/19 Board meeting minutes 	Meeting minutes were approved.
<ul style="list-style-type: none"> Regular Business 	<p><u>Volunteer Assignments to Committees</u></p> <ol style="list-style-type: none"> Land Use City wide Transportation Advisory Committee (CTAC) NART and NLA <p><u>Land Use:</u></p> <ol style="list-style-type: none"> <u>Lodges at Bachelor View:</u> Phase II infrastructure finished. <u>930 Yates – Condos – MU Partitioning:</u> 9 1600 sf Luxury Condo, Retail complex. Owner: Engle Trust Site preparation has begun; approved Mixed Use Urban building in Commercial Limited zone. Underground parking; First floor is commercial – retail, office and lodging; Upper 3 floors/roof decks are residential units. <u>Westside Village (Former Ray’s):</u> Forum Westside, LLC – 210 SW Century Dr.:

Under Construction – 6 story: 1st floor commercial (7-8 businesses, 1 restaurant); 5 floors with 200 high-end apartments; 360 parking spaces. Estimated completion – fall 2019.

[Former Ray's - Forum Westside Development eplans](#)

- d. LOGE – Entrada: Nicolas Lennartz is city contact. Bend Planning files: 18-0636 & 18-0638. See link below for descriptions, drawings, site impact, parking, drainage.

<https://eplans.ci.bend.or.us/ProjectDox/Frame.aspx?ProjectID=31396>

- e. OSU-Cascades:

Community Meeting Agenda

- https://osucascades.edu/sites/osucascades.edu/files/epa_cleanup_grant_pub_meeting_jan_2019.pdf

Public Comment Form Page along with the Proposal and Analysis

- <https://osucascades.edu/webform/brownfields-cleanup-grant-proposal-public-comment-form>

<https://osucascades.edu/campus-expansion>

<https://www.bendbulletin.com/localstate/6703614-151/turning-osu-cascades-landfill-and-pumice-mine-into-a>

City Wide Transportation Advisory Committee (CTAC):

- a) Information on transportation planning on the COB website.
[CTAC Transportation and Planning - COB](#)
- b) Committee discussing funding for all the core issues highlighted through the public meeting process. Survey results indicate the desire for broader streets, increased through streets from East-West, North-South; Slow down speeds in neighborhoods. There existed a strong disconnect between what the committee thought the community wanted and the actual survey results (e.g. CTAC believed extensive bike lane access and focus was the most important issue, and the survey indicated this was a much lower priority).

NLA/NART –

- a) NLA: Neighborhood Leadership Alliance (NLA) – Lisa Mushel is CWNA’s representative.
- NLA – protocol for land use notification is not taking place in the manner required; ongoing discussion about how to expand the notification to ensure people who are impacted are notified (example provided where notifications about a new school construction not going to the community because there are no homes within 200 feet – therefore, the developers are not required to notify anyone. However, there are many surrounding residents who are impacted.). Glen expressed ongoing concern about the inability to easily access information in the eplan

	<p>system. There is no way to easily look up information that impacts a particular address, Neighborhood Association, etc. It was reported that Eplans is to be updated by October. NLA is actively working on this system, as it is not adequately addressing the needs of the community.</p> <ul style="list-style-type: none"> • NLA remains focused on three issues: Land Use Notification - Task Group to study the various proposals; Neighborhood Street Safety Program; create better communications with residents within the neighborhood associations and their memberships. • NLA meeting agenda and minutes can be found at this link: https://www.bendoregon.gov/government/neighborhood-leadership-alliance • NART: Events: <ul style="list-style-type: none"> ○ July 13th Communications & Creating Amazing Annual Meetings ○ September 14th Emergency Preparedness • See link for agenda and minutes. NART Website Link
<ul style="list-style-type: none"> • New Business 	<p><u>On Demand Transportation</u> – Nathan discussed this upcoming service. Will begin July 1st and provides an option to replace the shuttle service. Shuttle will leave OSU-C via Ride Bend (East Cascades Transit), and it's a free service that runs 7-midnight; there is an app than can be used via a cell phone, service provider is Downtowner.</p> <p>Ride Bend - on demand transportation</p> <p><u>SW Century Drive Repaving Project, June 23rd-</u> Paving project will take place daily over a 1 week, from 6p-6a. Road will have intermittent closures or detours, and delays may be as long as 30-45 minutes. Project map is on COB site.</p> <p>Lane sizes to be decreased, bike lane size increased; we agreed to continue to press on radar speed sign; Glen reported that the PO was issued for the radar sign to be placed on city limits, 6-8 weeks delivery time.</p> <p><u>OSU – Tuesday, July 2nd, 5-7pm;</u> OSU open house for update of the remediation project; will have an in-depth community Q&A.</p> <p><u>930 Yates Project:</u> Project in active development, as site preparation has begun. Susan to research this, it was rumored to also have short-term rentals.</p> <p>Century West Magazine – Sue Carrington will see if we can get a promo ad and/or article for CWNA</p> <p>Glen reported there was rezoning of the area around the ice rink that will be mixed use.</p>

	<p><u>Lodges at Bachelor View</u> – Phase II platting appears imminent, as the infrastructure has been completed. Glen raised concern that there was not a fulfillment of all requirements from Phase I before Phase II was initiated (e.g. crosswalk); need to revisit the requirements by COB</p> <p><u>Social Media Guidelines</u>: Tabled until next meeting.</p>
<ul style="list-style-type: none"> • Old/Current Business 	<p><u>Fire Ready Bend – Debrief</u>: Event held May 11th, OSU-C from 11-2p <u>FireFree Presentation</u> – 25-30 people, NART, COB, Fire Department all felt the event was successful and support a repeat in 2020. Goal is to increase attendance from CWNA and the broader community.</p> <p><u>Nathan recommended</u>: we hold structured meetings with all speakers so they are prepared and should bring supporting materials; we hold the talks in sequence rather than providing a choice of 2 of 4 talks; no lunch break to ensure we do not lose attendance and to streamline the time commitment; we bring the Fire Engine and crew as a community education opportunity.</p> <p><u>State Farm Grant</u>: Lisa applied on behalf of CWNA; if not awarded, we'll apply to COB for the rollover grant; ideas about coinciding with yard debris pickup, have landscaping companies come and then do a debris pickup in the neighborhoods</p> <p><u>Speed on SW Century</u> – Sue Carrington suggested a request for Deer Crossing sign on SW Century as a tool to decrease speed and increase safety – there were 62 deer/vehicle incidents on SW Century in last 2 years. There was debate as to whether this is something supported by the COB. Sue requested that residents continue pressing for the lower speed limits via her discussions with various groups within the COB.</p> <p><u>Sun FireDefense – Dr. Ambrose Su</u> – Bachelor View neighbor; presented a product that is for fire hardening structures; discussed various uses, and perhaps that it could be added to the building codes; it is being used by Bonneville to fire treat their poles; it's an aerospace coating that can help slow the progression of fire, and it would be highly beneficial to homes built in high fire risk areas. Cost – 2 story, \$12-15K process (contains rare metals and is military grade). There are other fire paints available, but clean-up is a challenge; he asked that we put this in the CWNA website and put company contact information</p> <ul style="list-style-type: none"> • Have Ambrose exhibit at the next FireWise event; • Have this as a communication point in social media

	<p>Sun FireDefense website</p> <p>Sue Carrington – Julie at COB head of compliance – she will ensure Parks and Rec helps clean up risk areas for fire. (Susan to check DIAL for ownership)</p> <p><u>BOD Recruitment</u> - Kristen to report at next meeting. She previously met with Scott Neil at Touchmark, and he felt there may be a resident interested in joining the CWNA BOD, their community’s biggest worries are fire (40% of the residents are from CA). Scott offered Touchmark as a location for BOD meetings.</p>
<ul style="list-style-type: none"> Action Items Update 	<p><u>Action Items</u></p> <ol style="list-style-type: none"> All items due were completed.
<ul style="list-style-type: none"> Committee Reports 	<p><u>Finance (Alexis)</u> – 2018-2019 Budget: \$2,506. Spent \$2,506. All funds utilized.</p> <p><u>Membership (Lisa Mushel)</u></p> <ul style="list-style-type: none"> Goal is to increase 2019 membership by 10%, to be measured on an annual basis. Part 1 – BOD to scrub respective Ward member lists and contact the HOAs to ask their membership to join. Email or present to HOA Board meeting – increase CWNA visibility. Membership goal – 70 new members, approx. double 2015 <p><u>eCommunications (Tessa)</u></p> <ul style="list-style-type: none"> No update in June; Tessa/Nathan will report at August Meeting. <p><u>Volunteer Assignments to Community:</u> Events – Nathan Moses to spearhead on behalf of CWNA.</p> <p><u>Land Use (Glen)</u> – See above.</p> <p><u>NLA/NART</u> - See above.</p> <p><u>Transportation/Traffic</u> – See above under CTAC.</p> <ul style="list-style-type: none"> Transportation Update (Draft Neighborhood Workshop Summary) Service Request Line (link here)
<ul style="list-style-type: none"> Next Board Meeting 	<p>Next Meeting, Thursday, July 15th - Broken Top Boardroom</p>

Action Items:

Responsible Person	Action Item	Due Date	Complete?
Susan Collins	Research Deer Crossing signs with COB as tool to decrease speed.	Aug '19	X
BOD	Post SW Century Road Paving on website	June '19	
Susan Collins	930 Yates – research project specifics	Aug '19	
?	Lodges at Bachelor View – study city requirements from Phase I before platting of Phase II could be initiated, what was required and has it been completed	Sept '19	
Sue Carrington	Determine steps to get a promotional plug in new Century West Magazine	Aug '19	
BOD	Post information about Dr. Su's Sun Fire Defense on website	Aug '19	
Susan Collins	Check DIAL to determine who owns property on SW Century, and then work with COB to ensure the property is maintained for fire prevention	Aug '19	
Kristen Phillips/Susan Collins	Kristen to notify Lodges at BV, Susan to notify David E of Tetherow plan to construct pool above Braebern and The Lodges.	April '19	X
Lisa Mushel	Create CWNA Business Card to use at promotional events	October '19	
BOD	Commercial Business Engagement – consider “what’s in it” for our local businesses and discuss at June meeting	Sept'19	
BOD	Membership drive - Scrub all HOA lists in assigned Wards, contact all HOAs to solicit new members.	August '19	
BOD	Post all official CWNA Documentation on CWNA GDrive	Ongoing	
BOD	Recruit for 3 Open Board Positions <ul style="list-style-type: none"> ◇ Ward 3: Mt Bachelor Village, Touchmark at Mt. Bachelor Village ◇ Ward 6: The Parks ◇ Ward 7: Commercial 	Ongoing	

06/20/19

Submitted by: Susan Collins, CWNA Secretary

Board Meeting Minute Acronyms

- BMPRD** – Bend Metro Parks and Recreation District
- BDC** – Bend Development Code
- BEDAB** – Bend Economic Development Advisory Board
- CAC** – Community Advisory Committee
- CEAC** – Campus Expansion Advisory Committee
- COB** – City of Bend
- CTAC** – Citywide Transportation Advisory Committee
- CWNA** – Cascade West Neighborhood Association
- CWNA BOD** – CWNA Board of Directors
- LUBA** – Land use Board of Appeal
- NA** – Neighborhood Association(s)

NART – Neighborhood Associations Roundtable

NLA – Neighborhood Leadership Alliance (New, codified group under development)

OSU-C – Oregon State University Cascades

PC-- Planning Commission

UGB – Urban Growth Boundary

WTS – Westside Transportation Study

“Monthly” Land Use Development Report by (TBD) - CWNA Land Use Head