

Minutes of the CWNA Regular Monthly Meeting – February 29, 2012

The Regular Monthly Meeting was called to Order by Vice-Chair James Gattey at 7:10 PM.

A quorum, the majority of the currently elected Board Members which included Board Members Jim Gattey, Judy McKrell, Bill Padgham & Stephanie Uetrecht.

Minutes of December 14, 2011 CWNA Board of Director's Meeting were approved unanimously.

Board Meeting Minutes Acronyms

BPRD – Bend Parks and Recreation District

CMSCF – Cascade Middle School Crosswalk Task Force

COB – City of Bend

CWNA – Century West Neighborhood Association

CWNA BOD – CWNA Board of Directors

NA – Neighborhood Association(s)

NART – Neighborhood Associations Roundtable

ONA – City of Bend Office of Neighborhood Associations

TSAC – City of Bend Traffic Safety Advisory Committee

Committee Reports:

Committee Reports

Finance – The annual allocation, \$2284; Expenditures to Date, \$1487; Balance, \$797.

Traffic Safety and Transportation Committee – Written report submitted by Jim Gattey, to attach to meeting minutes.

Land Use Development – Written report submitted by Bob Brell, to attach to meeting minutes.

Cascade Middle School Task Force – Written report and Addenda to written report submitted by Bill Padgham, to attach to meeting minutes.

Neighborhood Association Roundtable – Written report submitted by Jim Gattey, to attach to meeting minutes.

Old Business

Recognition of Ward 7 Memberships (Commercial/Professional) – Discussion included termination of project to provide recognition of commercial/professional members due to lack of interest. The board agreed to terminate the project. A motion was not necessary.

New Business

Cascade Middle School Flyer

Motion by Padgham that CWNA contribute \$445.47 to be used for mailing of Cascade Middle School Safety Brochure. Discussion included brochure printing support by CWNA. Padgham stated 900+ flyers are requested. Just this week the middle school included a flyer in an email newsletter to all students. Additional mailed flyer discussed and suggested for later to provide reminder.

Motion: Padgham moved to amend his motion as expressed in the agenda to provide that CWNA contribute \$445.57 for the purpose of mailing to parents of Cascade Middle School families, a safety brochure, a copy of which is attached to his report, after the Cascade Middle School Safety Task Force makes a determination to follow the sending of an email to the students' parents, to which the brochure is attached. The amended motion was seconded, discussed and unanimously passed.

Liability Coverage Premium

Motion by Gattey that CWNA authorize payment of \$100 for annual premium for personal injury liability coverage in addition to directors and officers and employment liability coverage after such personal injury liability coverage is negotiated and approved by Harold Anderson on behalf of all NA's, and conditioned upon agreement of all recognized NAs to purchase such coverage. This motion was seconded, discussed and unanimously passed.

Brochure

Motion by Gattey that CWNA authorize payment of up to \$50 to pay for the production of the Bend Neighborhood Associations brochure for distribution through Bend travel and tourist organizations. This motion was seconded, discussed and unanimously passed.

SWIP Email

Motion by Gattey that CWNA send an email to all recipients of email dated January 20, 2012 under the Subject title of "Re: Opportunity for CWNA residents", directed to Moey Newbold and stating that "The CWNA has not nor will take a position on SWIP [Surface Water Infrastructure Project]". The requested email shall notify the recipients that CWNA has neither considered nor determined whether it will or will not support the SWIP, nor that it will or will not take a position to support or oppose the project in the future and that CWNA apologizes for any misunderstanding that the language of the January 12, 2012 email may have created. The board discussed this request. A motion was made, seconded and unanimously passed.

NART Handbook

Motion by Gattey that CWNA authorize its representative to NART express CWNA's approval to present a revision of the NA Handbook to NART for review and consideration of approval. This motion was seconded, discussed and unanimously passed.

G.O. Bond Project

Request by Gattey that CWNA determine whether, in light of the presentation of the status of the G.O. Bond Project as set forth in this month's CWNA Traffic Safety and Transportation Report, it will invite a presentation of the G,O. Bond Program offered by the principal consultant for the Project and the COB's Traffic Engineer. The board discussed this request and determined a presentation is not necessary. A motion was not necessary.

There being no further business to conduct, a motion was made and seconded to close the meeting at 8:15pm. The motion passed unanimously.

Prepared and submitted by Stephanie Uetrecht

CWNA NART REPORT
February 16, 2012 Meeting

The February 16th meeting of the NART was attended by representatives of ten of the thirteen NAs.

NART meetings are generally attended by a representative of a community organization who make a presentation and respond to questions regarding their activities, which are of the types that are of interest to NAs. This meeting's presentation was by Kreg Lundberg, Chair of DogPac. The 503(3)(c) non-profit has worked closely with Bend Parks and Recreation District to develop and expand the seven off-leash dog parks and also works with the Forest Service to designate off-leash summer and winter trails (Wanoga Winter Trail, for example) throughout Deschutes County. Their activities extend to the Deschutes River Trails. They include trail grooming and providing poop bags and trash containers and provide volunteers to visit off-leash areas to emphasize and educate dogs' guardians to the organization's three goals, Enjoyment, Responsibility and Access. DogPac's brochure includes a map of off-leash areas for dogs throughout Bend. Copies of the brochure will be available at CWNA's next Board meeting. If you enjoy what can be done with statistics, here's information of interest: About 50% of households have one or more dogs. About 50% of people are at or below a body weight recommended for good health. As the owner of a high-energy Parson's Russell Terrier, I can recognize the potential for the correlation. DogPac's website is at happytails@dogpac.org.

Wide-ranging items of interest to NAs are discussed at NART meetings, many of which should be considered as action items for CWNA. Here are some addressed at this month's meeting.

1. NA insurance coverage. All NAs have liability insurance for officer and director errors and employment liability (should someone be or claim to be an "employee"). They do not, however, have personal injury liability coverage (a matter of substantial significance to NAs that hold meetings [Board or Membership] in schools, public facilities, etc.). Negotiations are underway to make personal injury liability coverage for all NAs at an additional cost of \$1300 per year, or \$100 per NA. That is the same premium paid for the existing coverage. The premium is deducted from the City's grant to CWNA and is paid by the City. I would recommend that CWNA add the additional liability coverage.
2. The NA Handbook was last modified in 2007 by City staff, and was out-of-date even before the relationship between the City and the NAs changed radically with the adoption of the Bend City Code Chapter 1.70 in October, 2011. City cutbacks have done away with a Neighborhood Association Office function to provide the level of assistance that will enable NAs to function as they were intended to do. The NAs must recognize that they need to organize as a broader group to provide the necessary assistance. A group of NA representatives to NART have volunteered (under the name of the "NART NA Handbook Revision Working Group") to reorganize and rewrite the Handbook to make it current, helpful and accurate. The group meets regularly to discuss the NAs' needs, draft language that will address those needs and make the Handbook both useful and current. As the project progresses, NAs will be asked to review their efforts, suggest improvements or corrections and give approval to their efforts.

NAs will also be asked to contribute funds for production of the Handbook, since the City no longer provides such services apart from the grants to NAs.

3. NART has been a most informal organization. It has no officers, it does not have “minutes” that are systematically retained, etc. None of the representatives of NAs have any authority to take actions on behalf of NART but serve only to facilitate communication between NAs, which are quite distinct from one another. The issues with which NAs most frequently address, their fund raising activities to support programs, such as the “Let’s Pull Together” noxious weed control project developed by the Orchard District NA and in which almost all NAs actively participate, and, probably most importantly, how active they are in their participation in advisory committees established by the City Council are very different. Those City organizations address public art and beautification issues, budget issues, traffic safety issues, infrastructure development and their cost, City program funding issues (“systems development charges”, wastewater “Extra Strength Charges” for those whose wastewater production is such that it requires more costly methods to adequately treat, etc.). Obviously, there are benefits that stem from NAs engaging in a more unified, formal approach to assure a most effective impact on favorable resolution of both neighborhood and citywide issues. Over the next several months, NART intends to develop as an organization that can provide leadership assistance for NAs, their leaders and members to increase their relevance and effectiveness. You will be hearing more regarding these matters.
4. Recently, the City developed a brochure that has been quite effective in communicating the purpose and role of NAs in Bend. The brochures have been distributed to many organizations that provide information about Bend for both visitors and those looking to relocate to Bend. A large number have been distributed and those who work in the tourist business have reported a favorable response to the information. Since the City has separated itself from the NAs, as far as the items they can provide them, the NAs are going to have to provide the brochures if they are going to continue to be made available. The cost of printing an additional thousand brochures will be \$433. Mike Lovely, long-time NA activist, is leading this program and requests that NAs contribute up to \$100 to cover the cost. This issue will be addressed at our next meeting.
5. The NA website as it now exists is a relic of the City’s former website. It is most easily accessed through the City’s new website, which is much more informative and user friendly. The City pays approximately \$5000 per year to have the NA website maintained. A suggestion has been made to integrate the NA website into the City’s new website. Cheryl Howard, long active in the Orchard District NA and in countywide volunteer programs (particularly “Let’s Pull Together” is working on the integration proposal which can lead to a \$5000 saving and produce a much more accessible and easily used website experience. The project depends only on the use by all NAs of the new integrated website approach. I recommend that CWNA approve the proposal.

On Thursday, March 1, 2012, I will join Bend City Manager Eric King in a live (and hopefully lively) conversation about Bend’s Neighborhood Associations to be broadcast over KBND AM between 8:30 and 9:00 A.M.

Jim Gattey



Make Safe Choices for all the kids!

- Do not use your cell phone while driving
- Obey the “No Stopping” signs on Century Drive
 - Cross at the roundabout



You **CAN** be a safer road user!



Using your cellphone while driving is ***distracted driving***. Hang up!



Crossing Century Drive is ***safest*** at the roundabout crosswalk. Crossing elsewhere is unexpected.



The “No Stopping” Signs on Century Drive make it ***illegal*** to stop there. Stopping creates conflicts with other cars, bicyclists and pedestrians. Please don’t stop where it is not safe to be.

Addendum to CMS Crosswalk Task Force Report and Action Item
Distribution of Flyer Directed to Motorists and Pedestrians
February 29th Meeting of CWNA BOD

The Meeting Notes for the Task Force's February 7th meeting have been previously distributed to the CWNA BOD. In the notes, attention is drawn to progress on one important front—the secondary access to Cascade Middle School. This improvement will benefit the TF's efforts to mitigate motorist problems on Century Drive in the vicinity of CMS. It is not expected to materially affect pedestrian activity. However, the notes mention a recent initiative by three colleagues of the TF who have developed a flyer targeted for the entire CMS commute population. The flyer has been extensively discussed and revised and now appears in final form in the companion attachment.

The TF believes the flyer will be a powerful tool in strongly restating the principle unsafe practices. It is essential that the flyer be given as wide a distribution as soon as possible.

One means of distribution, and probably the most effective, is a general mailing to all CMS households. Naturally, the school has no resources to do such a mailing. Instead, the TF is gearing up to accomplish the mailing at no expense or effort on the part of the school. Approximately 930 flyers must be printed and mailed. The printing is being done pro bono by three entities, the firm of InEnTec, Athletic Club of Bend, and COB (which is requested but not approved just yet). 300 will be printed this weekend, the others as soon as funding for the mailing is firm. Using volunteers, the TF will fold the flyers in the manner required by the mailer. The TF will also supply a return address which will name the principle participants who are cooperating on the project. CWNA is one.

The cost of the mailing is \$445.47 based on 930 names. In its account with COB, CWNA currently has \$797 with no bills outstanding. As usual, use of the funds is limited to communication costs. Justin Finestone, who oversees NA's for the COB, has advised that payment of the \$445 mailing cost on behalf of the TF, which is sponsored by CWNA, will be an approved expense.

At the upcoming BOD meeting on Wed. February 29th, I will request that Acting Chair Jim Gattety offer this item for discussion and then entertain a motion to authorize payment of the flyer mailing expense up to an amount not exceeding \$445.

Respectfully, Bill Padgham, CMS Crosswalk TF Chair

CWNA – Transportation and Traffic Safety Committee Report January 9th and February 21st Meetings

The City of Bend Traffic Safety Advisory Committee (“TSAC”) met January 9th, but the early A.M snowstorm negatively affected the group so there was no quorum to take action.. This report thus reflects information presented at the TSAC Meeting of February 21, 2010. The report does not contain any recommendations for new action by the CWNA BOD but is a report of the status of traffic safety issues and, of more current interest, the progress of the G.O. Bond Project and, more particularly relevant to CWNA members, the Mount Washington and Simpson roundabout.

There has been substantial attention paid by state (ODOT), county and the varying departments of the City of Bend that deal with traffic safety, traffic engineering and traffic capital improvement projects to develop a common method of recording traffic accident statistics and a common method for dissemination of the accumulated information for use by all the agencies. Oregon law requires drivers to report accidents only if the amount of damage caused exceeds \$1500. It is estimated that 50% of accidents fall below that threshold. Police officers rarely respond to an accident scene and write a police report unless there is a call to the law enforcement agency reporting physical injury requiring immediate attention or information provided that the accident involves serious damage and a continuing impact on the safety of traffic. Under these circumstances, it is not surprising that cities and towns provide quite variable reports of accidents that are often used to develop traffic safety practices. The effort to develop a more comprehensive, common reporting and dissemination of information process is likely to be a subject of discussion for some time, particularly in light of the greatly reduced number of local government employees who have to provide a wide range of public services.

In my TSAC report of November 2010, I wrote the following regarding the intersection of Mt. Washington and Simpson Ave. “The long-term solution to traffic safety issues at the intersection is viewed as a Roundabout (“RAB”). A preliminary engineering study has been undertaken to consider design factors and cost. The preliminary report’s estimate of the cost of a RAB at the intersection, which would include the purchase of property required to build a RAB, is approximately \$1.882M, a sum which can only be described as presenting significant delay in undertaking the project.”

How wrong I was. The G.O. Bond Project, a \$30M project was authorized by voters last May. The first project to be completed is anticipated to be that of the Mt. Washington/Simpson Roundabout. Surveying for the project is pretty much completed. The purchase of rights of way bordering the roundabout are ongoing and projected to be completed by the end of next month. The roundabout will be constructed of concrete and cement, similar to that of the Reed Market, Century, Mount Washington roundabout. Closure of parts of the intersection for construction of the roundabout is eight weeks and the reconstruction of the Simpson Broken Top Residents entry will be closed most of that time. Completion of the project is projected to be the end of summer, this year. The projected cost, which is higher because of

the amount of soil removal to greatly improve the sightlines along both roads, is still about \$3M.

There may also be substantial improvements made along 14th Street between Simpson and Galveston, to rebuild a poor conditioned roadway, provide sidewalks on both sides of the street and provide bike lanes. This project is dependent upon savings in the construction of the higher priority projects specified by the G.O. Bond proposition.

I've attended four different presentations on the G.O. Bond project and am happy to obtain or provide any more information you desire regarding the project. If you feel a presentation by the outside project consultant and the City Traffic Engineer would be of assistance, it can be easily arranged for our next Board meeting or a special membership meeting. I doubt there would be much need for the latter since the City is anxious to provide similar presentations to homeowner associations, local organizations or the like. Much information regarding the progress of the Project is readily available on the City's website.

A request that residents of the Parks have requested a speed survey of Metolious between Mt. Washington and the Multi-Use Path crossing Metolious immediately west of The Parks will be undertaken in the near future. The desire of those requesting the survey is to reduce the speed limit in the area being surveyed. The general practice of traffic design and speed enforcement agencies in Oregon is to limit the speed to that traveled by 85% of those recorded during the course of the survey. If residents of The Parks desire to achieve a reduction of the speed limit presently posted for the area of the survey, they should be careful that they drive at the speed they wish to be that to be enforced following the survey.

Respectfully Submitted,

Jim Gattey

To the CWNA Board. The following is submitted as the February 2012 Land Use Committee Report and the same is requested to be made a part of the Minutes of the February 2012 Board of Directors Meeting.

Century West NA Land Use Committee: Bob Brell-Head, Rich Ray, and Ken Schofield.

1. Land Use-Demolition Landfill on Simpson Avenue. Deschutes County, owner of the former Demolition Landfill located on Simpson Avenue totaling 71.52 acres and other adjacent owners of abutting property known as T18-R12-S6 Tax Lots 2000 and 2100 (4-R Equipment and Robinson Revocable Trust) totaling 42.66 acres, and Tax Lot 109 (Bend Metro Park and Recreation District) totaling 5.61 acres propose a master plan concept to convert the properties to urban mixed uses. The project named the "Westside Framework Plan" proposes to rezone for future development approximately 120 acres consisting of Residential (25.31 acres), Mixed Use (45.69 acres), Mixed Use/Commercial (7.04 acres), Mixed Use/Commercial/Industrial ((15.39 acres), Commercial (5.26 acres), Industrial (15.5 acres) and Parks (6.1 acres) CWNA requested a further Public Meeting. Deschutes County's representative, Susan Ross, Property Facilities Director, agreed to this request. **The first pre-application meeting was held during August 2011. Deschutes County expects 1-2 additional pre-application meetings with the City of Bend. Sewer issues loom as a major "uphill battle" in front of the rezoning request. On 10-29-11, The Bulletin published an article which stated, " Deschutes County plans to install a new gas monitoring system...to better track whether gas from decomposing materials is migrating off the landfill." The new gas sensors, required by Oregon's Department of Environmental Quality, will be installed on adjacent privately owned property at a cost of \$24,000 for the easement and will replace sensors swallowed up when decomposing areas of the landfill collapsed several years ago. "Monitors need to be installed...to gage whether landfill gas is migrating off the site and onto neighboring properties. Gas can be a problem if it drifts off the landfill because it can explode." For additional information contact Susan Ross, Deschutes County Property & Facilities Director 541-383-6713 or email susan_ross@co.deschutes.or.us**

2. Land Use-Site Plan Review of a new driveway connecting The Athletic Club of Bend with Century Drive. On June 16, 2010, LUBA affirmed the City of Bend's ruling and upheld the City's hearings officers decision that denies petitioner's application for site plan approval for a new driveway onto Century Drive, a city arterial street. The Applicant is entitled to judicial review of LUBA's order. Unbeknownst to CWNA, the Applicant appealed LUBA's ruling to Oregon's Court of Appeals. On November 24, the Appeals Count remanded the ruling back to LUBA over-turning LUBA's ruling. On February 2, 2011, LUBA issued a Final Opinion and Order; the Final Order remanded the decision to the Hearings Officer for further consideration consistent with the Court of Appeals decision and the LUBA decision on remand. It is our understanding the Applicant also has the option to re-apply under the COB Development Code in place prior to the present Development Code. **The Applicant has taken no further action as of February 24, 2012. The file, PZ 09-155, may be seen at City Hall or questions may be directed to Amy Barry, Associate Planner at 541-693-2114 or abarry@ci.bend.or.us.**

3. Land Use- Verizon Wireless Applies for Changes to an Existing Wireless facility. On November 7, 2011, Technology Associates International Corp, on behalf of Verizon Wireless, held a Public Meeting to discuss plans to modify an existing Verizon Wireless facility located at the First on the Hill water tank property. The water tank property is owned by the City of Bend and located at 61429 West Ridge Avenue near the intersection of West Ridge Avenue and Campbell Road. Verizon is being asked by the City of Bend to relocate its existing facility (antennas attached to the water tank and radio equipment located on a concrete pad adjacent to the water tank) to an nearby location but outside the City's existing fence and to replace the antenna mount at the same height. Verizon also proposes locating behind a slatted fence a backup generator, the volume of the generator not to exceed noise standards for residential areas. The proposed new site would be adjacent to 3 nearby property lots, two which have existing homes thereon. Any comments should be raised in writing citing Application PZ-12-32 and be submitted no later than February 29, 2012. Addition information may be requested by contacting Aaron Hanson, Senior Planner 541-383-4885 or ahenson@ci.bend.or.us.