

CWNA Board Meeting Minutes
Thursday, February 25, 2016
Fireside Room @ Mount Bachelor Village

The CWNA Board meeting was held on Thursday, February 25, 2016 at the Fireside Room at Mt. Bachelor Village. Chair Chad Sage, called the meeting to order at 6:30pm. Eight (8) board members were present, therefore establishing a quorum (minimum of four (4) members required).

Board Members Present: **Jim & Nansee Bruce**
 Summer Oman, Secretary
 Jane Raleigh
 OSU-C, Nathan Moses
 Chad Sage, Chair, TSAC, NART
 Joe Richie
 Jeanne Berry, TSAC, WTS Liaison, NART
 Lisa Mushell, Vice Chair

Board Coordinators Present: **Ken Schofield (The Reserve @ Broken Top)**
Committee Heads Present: None
Other Members Present: One present

Board Meeting Minute Acronyms

BMPRD – Bend Metro Parks and Recreation District
BDC – Bend Development Code
CAC – Community Advisory Committee
CEAC – Campus Expansion Advisory Committee
CMSCTF – Cascade Middle School Crosswalk Task Force
COB – City of Bend
CWNA – Cascade West Neighborhood Association
CWNA BOD – CWNA Board of Directors
LUBA – Land use Board of Appeal
NA – Neighborhood Association(s)
NART – Neighborhood Associations Roundtable
OSU-C – Oregon State University Cascades
TSAC – City of Bend Traffic Safety Advisory Committee
UGB – Urban Growth Boundary
WTS – Westside Transportation Study

Approval of Minutes

The Board received and reviewed the minutes from the January 28, 2016 CWNA Board Meeting.

A motion was made by Jane Raleigh, seconded and carried unanimously to approve the drafted Board Meeting Minutes from January 28, 2015 as prepared by Summer Oman.

Committee Reports

1. **Membership/E-Communications** – Committee Head, Tracy Pfiffner - Not present, Jane reported that Tracy is getting the newsletter together. Discussion on getting meeting announcements out if newsletter won't be ready to go out before the meeting and who should be doing that.
2. **TSAC** - TSAC Representative, Jeanne Berry, - Next meeting will be in April
3. **Land Use** - Committee Head, Bob Brell, not present but prepared a report that was sent to the board; see attached. (Exhibit A)
4. **Website/Membership Database** – Committee Head, Julie Austin - Not present, Jane Raleigh reported the following:
 - a. The website update is underway. She is in need of a high-resolution photo for the website if anyone has anything in mind.
 - b. The board discussed the need to increase the monthly budget for website/database maintenance. Jeanne made a motion, it was seconded and there was unanimous approval to increase pay from \$30 to \$50 per month for these services.
5. **Noxious Weed Eradication** - Committee Head, Tina Burnside, not present, no report given.
6. **Finance** - Treasurer, Alexis Scharff – Not present, no report given.
7. **NART** - CWNA Representative, Chad Sage - will keep us all informed by emailing out his notes from the last meeting. NART is coordinating with Bend 2030 and is looking to have a workshop meeting with city council members on April 6th. Kelly Sparks had said at last month's meeting that she would be able to attend the next NART meeting.
8. **BPRD CWNA Liaison**, Glen Grochowski - not present, no report given.

9. **Central Westside Transportation Study**, Jeanne Berry - Open houses March 2nd, & March 3rd. Project will wrap up with presentation to city council, of which Jeanne will be a part of.

Old Business

1. **OSU-Cascades Forum** (Chad Sage, Joe Richie, Jane Raleigh) - Nathan Moses shared what OSU-C will be discussing/sharing, who will be involved and the outline and format of the forum. We will collect questions from the membership prior to the meeting through one of our newsletters, to start the conversation. Microphones will be set up at the forum for the question and answer period. Cards will also be available at the forum for people to submit more questions if they don't want to speak at the mic. Meeting is scheduled for the April 5th at Mt. Bachelor Village Conference Center. The room will be available from 5:30-8:30pm. Set-up is planned from 5:30-6:00pm and will be theater style seating with a podium, projector and display and microphones. Tracy to find out what IT connections we have available for the presentation. Ice water & glasses will be provided by Mt. Bachelor Village so that saved money will go towards the hard copy invites. Invites will go out to CWNA members and tax lots within our boundaries and if response is low, then we will consider opening up to those outside CWNA. Invitations should go out around March 9th. Summer to coordinate with Tracy on getting hard copy invitations printed.

New Business

1. **2016 Imperatives** – Discussion: “What does CWNA want to accomplish in 2016?” (All) Work on strengthening our relationship with the City, so that our voice is heard, especially regarding land use development in our NA. Keep up on the UGB and the Comprehensive Plan as they are key items that affect the livability in our neighborhoods.
Ken brought up the opportunity to work with the Bend Neighborhood Coalition in educating residents on city policies and politics and how to get our voices heard. They are currently looking at Bend's Noise Ordinance, which needs updating and will be holding a forum on this. Another focus is working with the city on the creation a University District zoning overlay.
2. **Co-chair Resignation** – Jeanne Berry is stepping down from the Co-Chair position. She nominated and moved that we elect Lisa Mushell to the Vice Chair position. It was seconded and unanimously approved. Congratulations Lisa!

3. **Downtown Parking Stakeholder Committee** – Jane Raleigh will be applying for one of the Community Member at Large Positions.
4. **Other** –
 - a. Best Western, we believe will be 102 rooms, 3 stories on Mt. Washington/Century Round-a-bout.
 - b. Planned project on Bachelor View Road & Century – there will be a neighborhood meeting on March 14th. Ken mentioned that if anyone goes to the meeting and wants items of concern brought before the city, a letter needs to be sent after the meeting. Voicing your concerns at the meeting alone does not get recorded and relayed back to the city.

With no further business brought before the Board, a motion was made by Lisa Mushell and seconded to adjourn the meeting at 7:44pm.

Next CWNA Board Meeting: March 31, 2016 at the Fireside Room @ Mt. Bachelor Village.